**INU Peshawar Date 23 June 2020**

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| Department  | (AHS) MIC, DT,RAD & DPT |
| Subject  | English-II |
| Marks  | 30 |
| Semester | -II |
| Final Term Assignment  | Spring 2020 |
| **Instructor**  | **Hajra Iqbal**  |

**Fill below blocks.**

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| Student Full Name | **Maham Raza** |
| Student Father Name  | **Raza Ullah**  |
|  University ID Card Number  | **16749** |
| Department  | **Radiology**  |

**Instructions:** Your time starts once you log in. You have only 6 hours to complete and submit your paper on the portal. After 6 hours your time would be automatically expired. Download this paper and save it with your full name and subject. Attempt all the answers on the same page and keep in your mind to click the **SAVE** after every 10 minutes. When you are done with paper, go through it and submit your final copy with your name and id on SIC portal.

**Note:** i. **Attempt all four questions.**

1. **Write Short Notes . / 20 Marks**

a.Three Steps of Essay

b. Five Uses of Comma and Full Stop.

c.Define Phrase and Clause with two examples.

d.What is Memorandum

**2.Write an essay on any one Topic. (340-350) Word Count /20 Marks**

a. Smoking in public places has to be banned.

b. Parents are our first and most important teachers. Describe a specific valuable lesson from one of your parents

c. The way I spend my lockdown during Covid-19..

**3.Read and Summarize the following Passage in your own words . /10 Marks**

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| --- |
| Health' is a state of complete physical, social and mental well being and not merely the absence of disease or infirmity. Health is thus a level of functional efficiency of living beings and a general condition of a persons mind, body and spirit, meaning it is free from illness, injury and pain. It is a resource of everyday life and a positive concept emphasizing physical capabilities.Good health is a secret of every happy man. There is an old saying, 'Health is Wealth'. Staying healthy for children is vital for proper growth and development of mind and body as they need to focus in the class and fully participate in the activities on the field. Parents must take their children for medical check-up and learn from experts about their development in terms of height and weight, as it has a huge impact on their overall performance and efficiency. If you are strong and healthy, you can be a 8shining example to others and teach them how to achieve vibrant of infection, keeps your skin healthy, reduces the risk of heart attack, burns body fat and regulates our body temperature. We should sleep well as it relaxes our body and reduces stress. We need to have a balanced diet and go for long, brisk walks. Our motto should be to keep our body clean in order to remain healthy. We must laugh more as laughing is a therapy and a secret of good health. The government should include integrated health programs into their public policies and control specific health problems. |

**ANSWER #1:**

1. **THREE STEPS OF ESSAY:**

Three main parts of essay are

**Introduction:**

It is the opening part of of the write-up that shows the topic sentence of the essay or the thesis statement. It prepares the readers on the essay. Therefore it should be eeffective so that the reader are encourage tou continue reading.

 **Body:**

An essay includes body paragraphs, which develop the main idea (thesis or claim) of the

 Essay.

 **Conclusion:**

An essay ends with a brief conclusion, which brings the essay to a logical end. An

 effective conclusion shoul be there.

1. **FIVE USES OF COMMA AND FULL STOP:**

Five uses of comma and full stop are;

**Comma;**

* Use a comma to separate words or items in a list.
* Use a comma to separate city from its state
* Use a comma to separate the day of the month from the year
* Use a comma to separate the two adjectives (describing words) when the word **and** can be inserted between them.
* Use a comma after introductory phrase or clause

**Full stop:**

* The main use of fullstop is to mark the end of a sentence that is a complete sentence
* A full stop also appears after initial of a person, for example U,S (united state)
* It is a common practice to use full stop or periods to mark abbreviations. For instance, ‘prof. for professor, p.m for post meridian etc.
* Full stop are also used in website addresses, for instance, www.abcd.comand so on.
* Full stop mark at the end of a sentence that is a command that is, that tells someone to do something. For instance; open the door. , pick uo the book from the floor.
1. **DEFINITION OF PHRASE AND CLAUSE:**

**Phrase :**

A phrase is a group of words, without a subject and verb, that functions in a sentence as one part of speech.

**Examples:**

* After the meal
* The nice neighbour

 **Clause:**

Clause is a group of words with its own subject and verb.

 **Examples:**

* Since she laugh at different men
* Because she smiled at him
1. **MEMORANDUM:**
* A memorandum is a written proposal or reminder
* It is recorded form of communication
* Memorandum are less formal and shorter than letter
* All information is on single topic

 **Definition:**

A memorandum is a document typically used for communication with in organization.

 Memorandum can be as formal as a business letter and to present a report.

**ANSWER #2:**

**ESSAY:**

**Parents are our first and most important teachers. Describe a specific valuable lesson from one of your Parent.**

Parents are the best teachers in the world. I strongly believe in parents as a teacher. No one can find better teacher than parents. Only they can create the foundation of a teacher life. Before going in further explanation. Meaning of teaching is the one who teaches you. Teaching is not only responsibility of a teacher. Teacher is not only related to your studies but they are also responsible to prepare a good human being and teaches them discipline, moral values of life, and spiritual teaching etc. Teacher is responsible for overall development of a children. Teacher is not able to bring child into good human being. Any organization can not make a child a good human being My point is that no one is better teacher then parents a child follow his parents starting from his first side in this world children copy there parents this is the main argument behind parents being the best teacher parents can not only teach you ethics of life but can also teaches spiritual sciences they give knowledge to their child by there life experiences they can build thinking abilities of there children by there life experience.

 Parents with higher education can give more knowledge to there children compare to less educated parents abilities in teaching required from parents are not dependent on education of parents parents know there child from the birth and they know there strength and weakness so that they can help them to overcome there problems in early age of children parents teach them how to walk run eat sit etc they teach them manners of society in school work they help them in there course studies parents have special bonding with there children then any other person in world due to this bonding parents trust their children the relation of love trust and bonding makes parents the best teacher parents make there children to differentiate between good and bad between sin and virtues these schools view children learning a shared responsibility among every one involved in child's education for the purpose of today's conversation refers to any one actively involved in rising and education of a child the parent is central contributor to a child's educations school can either ignore this fact or recognize the potential of the parent.

 Primacy of basic need food, clothing and shelter take precedence over educational needs feelings of inadequacy associated with difference income or education safety especially in inner city school neighborhood uncertainty about what to do lack of time, so parents are the best teachers who not only contribute to their children's but also to the society and world I strongly agree with these words Home is university parents are teacher and there is no school equal to a decent home and no teacher equal to a virtuous parent.

According to my life experience I realized that parents are our best teacher. As the first five to six years of our life is to learn and realize who we are and what we have to do, how we have to eat, how we have to walk, how to talk, how to clean up the mess, to know about different relations, to differentiate between good and bad, respect and disrespect, to learn about how to give respect to elders and to show kindness towards the younger ones. As almost each and every kid spend this period of time with their parents so we learn from them all the adequate.

The specific and valuable lesson which I got from my father is that he was not given proper education but still he stablized himself and realising the importance of education he tried hard to give us good education and today I m getting education because of my father.

**ANSWER #3:**

**SUMMARY:**

Health is a set of complete physical social and mental well being and not merely the absence of diseases. If health is well the condition of person's mind, body and spirit will be free from injury and illness.Health is the main source of physical capability. It is important for children to get regular checkups.Good and healthy food is necessary for good health. Enough sleep is also important for good health. Therefore parents must have to offer their son healthy food, and making sure that they get enough sleep. parents must learn from the doctor about evolution in terms of height and weight.If a person is healthy he can be exemplary for others and teach them how to be healthy. Health is a matter of great concern, to maintain it.We have to drink more water to reduce the infection of virus, keep your skin healthy and reduce the risk of diseases and maintain our body temperature. Like all these other needs,sleeping is also very necessary for good health. Sleeping deficiency can cause both physical and mental problems, Injuries and loss of productivity. It can also leads to death.A healthy diet is also important for good health so we must have to take care of it. We have to eat healthy food for good health. Walk is a great way to improve health. Laughter is an exercise. Laughter relax the whole body and it is also good for health. Government must have to include integrated health programs to their public polices to increase their efficiency of work and government must have to control specific health problems because now a days it is some kind of big problem. If a person is healthy his efficiency of work will be increase they will perform their duties well it has a indirect benefit to the government.

 “**THE END"**