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# IQRA NATIONAL UNIVERSITY

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**ID:** #14678  
**Subject:** Human Resource Management  
**Semester:** 4<sup>th</sup>  
**Submitted to:** Sir Shahzeb Anwar  
**Assignment:** 1<sup>st</sup>

## **JOB OPPORTUNITY LABORATORY ASSISTANT**

SAFI Medical Guide is seeking employees for Guide the formers for crop protection.

SAFI Medical Guide is a 12 years old company. We currently have about 50 employees with backgrounds in chemistry, biology and engineering. At SAFI we develop effective way of crop protection and giving farmers better guide to help feed the growing global population.

### **Position Overview:**

The SAFI laboratory Assistant will report to the Team Lead. Analytical as a member of the Analytical Team. The Analytical team is responsible for characterizing a variety of samples in support of product development scientists at SAFI from polymer solutions to crop protection formulations.

### **Major Responsibilities:**

- Assists with the daily operations of the laboratory and lab equipment to support product development.
- Performs scientific activities requiring accuracy of calculations, completeness of data and general adherence to prescribed methods and SOPs. This includes sample analysis, such as Ph, viscosity, and density measurement particle size analysis, and solution preparation.
- Maintains up-to-date working records, such as lab notebooks and sample reports (sample data entry, data summary tables, etc.).
- Helps preserve the general cleanliness, safety, and organization of the laboratory.
- Follows all applicable employment, health and safety legislation. Demonstrates corporate values in the performance of the work and interactions with others.

### **Knowledge and Skills:**

- Good understanding of safe laboratory practice is required.
- Safety training will be able to read and understand SDSs and risk assessments, use fume hoods and use personal protective equipment.

### **Education and Experience:**

- Graduate from BSc / B.Eng. program in chemistry, engineering, or related science.
- Experience working in a chemistry laboratory is an asset.

**If you are interested in this opportunity, please apply by sending your CV to:**

Dr. Irfanullah Safi at [safimedical44@gmail.com](mailto:safimedical44@gmail.com) We thank all applicants for their interest in joining our team;

However only those candidates selected for on interview will be contacted.

## **Translator Internship at SAFI Medical Guide Service**

Are you looking for a job experience to massively enhance your CV? We are currently searching for a student to join our Peshawar team as a Translator Intern at the SAFI Medical Guide Service head office in Peshawar. Starting from June/July for a period of 6 months During your Internship you will get extensive training and a competitive International salary.

### **Job Description:**

SAFI Medical Guide Service is an International Company having been successfully launched in many Asian countries including Afghanistan, Iran, Tajikistan, India and of course Pakistan. Your role will be crucial in ensuring SAFI Medical Guide Service Peshawar continued success. It is essential you enjoy interacting with people because you will be responsible for the translate and selection of doctors for the patient. Extensive training and support is provided to help ensure you reach your full potential.

### **Your Tasks:**

- You are responsible for the Translator process from the time patient apply to the time you propose them to the doctor.
- Maintain contact with both Patient and Doctor, via phone, email and WhatsApp.
- Conduct Phone and Skype history with Patient.

### **What's in it for me?**

- An innovative, friendly and young office. It is hard work, but there is always time and space for relaxing and socializing.
- Creative freedom and acquisition of various Translator techniques.
- A challenging varied and independent placement surrounded by dynamic and international colleagues.
- Free lunch, snacks and all the coffee you can drink with a free tour on Friday.

### **Job Requirements:**

- Must be speaking in English or (Pashto, Urdu and Persian)
- Must be a student currently enrolled at a university or business school.
- Available for 6 months

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