

Department	(AHS) MIC, DT,RAD & DPT
Subject	English-II
Marks	30
Semester	-II
Final Term Assignment	Spring 2020
<b>Instructor</b>	<b>Hajra Iqbal</b>

Fill below blocks.

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**Instructions:** Your time starts once you log in. You have only 6 hours to complete and submit your paper on the portal. After 6 hours your time would be automatically expired. Download this paper and save it with your full name and subject. Attempt all the answers on the same page and keep in your mind to click the **SAVE** after every 10 minutes. When you are done with paper, go through it and submit your final copy with your name and id on SIC portal.

**Note:** i. Attempt all four questions.

**QUESTION NO 1:**

**/20 Marks**

**Write Short on the following.**

**a.Three Steps of Essay?**

**Answer:**

The three main steps of essay are given below

1. **Intruduction**
2. **Body paragraphs**
3. **Conclusion**

**INTRUDUCTION:-**

The instructions paragraph is the roadmap for the entire essay. The general statement or information about the topic.It is a beginning paragraph that set the tone or path for the entire essay.

**BODY PARAGRAPHS :-**

The main body paragraphs support the ideas of the these statements. The main body paragraphs contains 1,2,3 paragraphs in it. Begin with topic sentences.

**CONCLUSION:-**

Conclusion is to restate the main argument. It reminds the reader of the strengths of the argument with the brief summary of the main topic of the essay.

### **b. Five Uses of Comma and Full Stop?**

**Answer :**

#### **USES OF COMMA:-**

1. Comma is use to separate word or item in a list.
2. Use comma to separate city from its state.
3. Comma is also use to separate two objectives.
4. Comma is use to separate independent clauses.
5. Comma is use to indicate direct address.

#### **FOR EXAMPLE :**

1. She has two dolls, one kitchen set, four dresses in her doll house.
2. I m from peshwer, Pakistan.
3. She was a young, beautiful girl.

#### **USES OF FUL STOP:-**

1. Full stop is use in following abbreviation.
2. Full stop is use in numbers.
3. Full stop is use at the end of the declarative sentence.
4. Full stop is use at the end of unconventional sentence.
5. Full stop is use at the end of an indirect question.

#### **FOR EXAMPLE :**

1. We are mutual friends, enemies, etc.
2. The average price of goods rose by just 3.3%.
3. There is no place like home.
4. He was not allow to do that. While he was a leader of the group.
5. I m asking what the day is.

### **c. Define Phrase and Clause with two examples.**

**Answer :**

#### **PHRASE :-**

A small group of words standing together as a conceptual unit, typically forming a component of a clause. Phrase is a group of steps within a longer sequence or dance.

#### **EXPLAINATION :-**

A **phrase** can be short or long, but it does not include the subject-verb pairing necessary to make a clause..

#### **EXAMPLE :-**

- After the meal (prepositional phrase)
- The nice neighbor(noun phrase)

### **CLAUSE:-**

Clause is a group of words that contains both a subject and a predicated. A particular and separate article,demand, or proviso in a treaty, bill, or contract.

### **EXPLANATION:-**

Clause is a group of related words containing a subject that tells readers what the sentence is about, and a veb that tells readers what the subject is doing.

### **EXAMPLE :-**

- I eat bananas
- Asad speaks loudly

### **D:what is memorandum?**

#### **Answer :**

Memorandum is in a written message in bussiness or diplomacy,it is also in a note recording something for future use. Memorandum is commonly known as memo. In law Memorandum is a record of term of transaction. Such as in policies like memorandum of arguments, memorandum of understanding. In bussiness the memorandum is typically use by the firm of internal internal communication, letters are typically for external communication.

### **EXAMPLE :**

An example of memorandum is when you leave yourself a note to pickup yougurt.

### **QUESTION NO 2**

**Write an essay on any one Topic. (340-350) Word Count /20 Marks**

- a. Smoking in public places has to be banned.
- b. Parents are our first and most important teachers. Describe a specific valuable lesson from one of your parents
- c. The way I spend my lockdown during Covid-19..

### **ESSAY**

**way I spend my lockdown during covid-19**

Holidays is the most waited time for any student's life. In summer it give them break from the scorching sun and blazing heat. The summer month are quite hot, however, students love them because they bring a sense of calmness due to the vacations. Most importantly, vacations give us a chance to explore new things. We can adopt new hobbies like cooking,painting,singing and more during this time. Furthermore, it gives us a chance to visit our grandparents or to some other places.

But now holiday season is in full swing.these holidays are passing through an epidemic. So as corona virus pandemic has stretched around the world. The fear of corona virus spread everywhere. People start avoiding going to their relatives home. Due to lockdown no one allow to visit some other place. But it is so important to stay active during lockdown. While you might struggle to have the energy for workout.

My holidays are going very well.Being an student, naturally one of my favourite pastimes is reading a story book,I have many novel books in my shelves. cooking is one of my favourite hobby. Baking might be pretty inaccessible to most at the moment.while cooking in lockdown, I have learned to cook a lot. A fun way to spend time and also add some variety to your diet.I watched a lot of youtube video.some times I get bored and get fat up from whole of these things but then I also restarted playing computer which I didn't do for a very long time.further, I learned how to play sports like basketball, table tennis, and volleyball. As I love painting but during lockdown I learned it quickly and started enjoying painting. My passion for painting began from this summer vacation and I will forever be indebted to it. Garden is the best place in the house according to me. As it is the only place where person can relief. I am nature lover. Therefore I take out time from my busy schedule and take care of garden and always tries new things in the garden. I brought some new verities of flower. Some of them were climbers and bulbs. My garden is now full of flowers and is the brightest of all.

Whenever I go outside I use surgical mask over my mouth and nose. The social distance is the main prevention of the COVID-19 I have small bottle of sanitizer in my bag because it help to prevent the spread of covid-19.

### **QUESTION NO 3**

**Read and Summarize the following Passage in your own words . /10 Marks**

Health' is a state of complete physical, social and mental well being and not merely the absence of disease or infirmity. Health is thus a level of functional efficiency of living beings and a general condition of a persons mind, body and spirit, meaning it is free from illness, injury and pain. It is a resource of everyday life and a positive concept emphasizing physical capabilities.

Good health is a secret of every happy man. There is an old saying, 'Health is Wealth'. Staying healthy for children is vital for proper growth and development of mind and body as they need to focus in the class and fully participate in the activities on the field. Parents must take their children for medical check-up and learn from experts about their development in terms of height and weight, as it has a huge impact on their overall performance and efficiency. If you are strong and healthy, you can be a shining example to others and teach them how to achieve vibrant health.

Good health is a matter of great concern, to maintain it, healthy living and a disciplined life is a must. One of the best ways is to drink plenty of water as it reduces the risk of infection, keeps your skin healthy, reduces the risk of heart attack, burns body fat and regulates our body temperature. We should sleep well as it relaxes our body and reduces stress. We need to have a balanced diet and go for long, brisk walks. Our motto should be to keep our body clean in order to remain healthy. We must laugh more as laughing is a therapy and a secret of good health. The government should include integrated health programs into their public policies and control specific health problems.

**ANSWER:-**

Health is defined as a essential part of the human life's which is free from illness ND deseases but due to some desease the mental and social well being of peoples are not merely absence . Health depends on the humans functional efficiency also on the condition of person minds. The peoples who are free from illness and pain it is the main resource of every day life of positives thoughts.Good health is a gift given by God to us and the old saying that "health is wealth " so we should take care of our selfs for the good health and mental health. Also for childrens staying healthy is more important or there body development or proper growth because nowadays children focus on their class studies and other activities People also take a madical checkup at the end of the month the good and healthy person is the best example for other people's and teach them that how they can achieve healthy health . Now government also starts programs of health into the public policies and specific control of health problems.