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: Q 1 :

: Part 1 :

Superior-subordinate relationship on the basis of personal likes, dislikes, attitudes and prejudices results in;

: B: Informal Organization:

: Part 2 :

No smoking in the factory is an example of

: C: Rule:

: Part 3 :

In order to communicate, motivate and delegate a manager must have

: A: Interpersonal Skill:

: Part 4 :

Studying the future and arranging the means for dealing with it is part of the process of

: D: Planning:

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Part 5:

Which part of the management process includes measuring results, comparing results to expectations, and taking corrective action to bring results in to line?

: D : Controlling :

Part 6:

Economic uncertainty, regulatory requirements, and new competitors are examples of what type of factors that affect managers?

: D : External factors :

Part 7:

The ability of a manager to interface and work effectively with individuals and groups is descriptive of what type of management managerial skill?

: C : Interpersonal :

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Part 8:

Which management principal states that each individual should report to only one boss in order to avoid conflict or confusion?

D: Unity of command:

Part 9:

Which level of management is responsible for implementing programs that are intended to carry out the broader objectives of an organization set by executives?

B: Middle managers:

Part 10:

Which of the following characterize a manager as being effective?

C: They achieve their goals:

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: Question 2:

: Part 1:

: Ans: Division of work

: Part 2:

: Ans: Authority and Responsibility.

: Part 3:

: Ans: Discipline.

: Part 4:

: Ans: Unity of Command.

: Part 5:

: Ans: Unity of Direction.