**INU Peshawar Date 23 June 2020**

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| Department  | (AHS) MIC, DT,RAD & DPT |
| Subject  | English-II |
| Marks  | 30 |
| Semester | -II |
| Final Term Assignment  | Spring 2020 |
| **Instructor**  | **Hajra Iqbal**  |

**Fill below blocks.**

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| Student Full Name | **Izhar ul haq** |
| Student Father Name  | **Fazal subhan** |
|  University ID Card Number  | **16380** |
| Department  | **BS Dental Technology**  |

**Instructions:** Your time starts once you log in. You have only 6 hours to complete and submit your paper on the portal. After 6 hours your time would be automatically expired. Download this paper and save it with your full name and subject. Attempt all the answers on the same page and keep in your mind to click the **SAVE** after every 10 minutes. When you are done with paper, go through it and submit your final copy with your name and id on SIC portal.

**Note:** i. **Attempt all four questions.**

1. **Write Short Notes . / 20 Marks**

Qno1: three steps of essay?

Answer: There are three steps of essay

1. Introduction
2. Body
3. Conclusion

 **Introduction**

 It is the opening part of the write up that shows the topic sentence of the essay or thesis statement. It prepares the readers On the essay. Therefore, it should be effective so that the readers are encourage/motivate to continue reading.

 **Body**

 An essay includes body paragraphs, which develop the main idea (thesis or claim) of the essay.

**Conclusion**

 An essay ends with a brief conclusion, which brings the essay to a logical end. An effective conclusion should:

Qno2: Five uses of comma and full stop.

Answer: **Five uses of comma:**

 1)Use a comma after an introductory phrase or clause.

 2) Use commas before and after a parenthetical phrase or clause.

 3) Use a comma to separate two independent clauses linked by a coordinating conjunction (and, but, for, nor or, so, yet).

 4) Use a comma to separate items in a series.

 5) Use a comma before a quotation when an introductory phrase with word like say or reply precedes the quotation.

 **Five uses of full stop:**

1) We use it at the end of a sentence.

2) We use it after initials.

3) We use it after abbreviations.

4) We use it at the end of commands.

 5) We use it at the end of indirect questions.

Qno3: Define phrase and clause?

Answer:

 **Phrase**

 Phrase is a group of words, without a subject and verb, that functions and a sentence is one part of speech.

**Example**

1. Leaving behind the dog.
2. Smashing into a fence.

**Clause**

 A group of words with it own subject and verb.

**Example**

1. Since **she** laughs at different men.
2. Because **she** smiled at him.

Qno3: What is memorandum?

Answer: **Memorandum**

A memorandum is document typically used for communication with in Organization. Memorandums can be as formal as a business letter and to present a report.

* Memorandum are less formal and shorter than letter.
* Used most often for communication with one Organization.
* The heading and overall tone make a memorandum different from business letter.
* All information is on signal topic.

**2.Write an essay on any one Topic. (340-350) Word Count /20 Marks**

 **The way I spend my lockdown during Covid-19.**

 During the coldest month of the year 2019 December , a deadliest virus known as corona( COVID-19) started spreading in one of the biggest city of China, Wuhan. This virus affected about 84 thousand plus people in three months and was spread in other cities of the country. The symptoms of this disease includes dry cough, high temperature, sour throat and flue like symptoms. The life cycle of this virus is two weeks. In severe cases patients are shifted to ICU and provide a ventilator for proper respiration. This dangerous virus attacks on the lungs of the people. The WHO announced global emergency and prefer to follow social distancing rules.

On 23 February the first case appeared with corona in Karachi Pakistan. The government announced two weeks lockdown and close all the government and private sectors of the country.

 During the pandemic situation, created by the deadliest corona virus I was at home. I spend all my lockdown days with my parents at home. My parents told me not to go outside the home and stay at home. We all used to wear masks and washed our hands after an hour. My father told us not to use cold drinks. During those boring days I listened music the most. Those were the most sleepy days of my life in which I slept ten to twelve hours a day. In my lockdown days I learned cooking for the first time. In the evening time I used to water all the beautiful plants in our garden. My father watch news channels.

One day my father got ill. He used some tablets for it. But on the next day his situation gone critical. He was coughing and was feeling uncomfortable during breathing. I took him to hospital. The doctor diagnosed my father and prescribed some medicine for him and told me not to worry he is fine and safe, he only have pneumonia. I returned to home and told my mother about my father’s situation and after a week the hospital discharged him and he returned back to home safe and sound .

**3.Read and Summarize the following Passage in your own words . /10 Marks**

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| Health' is a state of complete physical, social and mental well being and not merely the absence of disease or infirmity. Health is thus a level of functional efficiency of living beings and a general condition of a persons mind, body and spirit, meaning it is free from illness, injury and pain. It is a resource of everyday life and a positive concept emphasizing physical capabilities.Good health is a secret of every happy man. There is an old saying, 'Health is Wealth'. Staying healthy for children is vital for proper growth and development of mind and body as they need to focus in the class and fully participate in the activities on the field. Parents must take their children for medical check-up and learn from experts about their development in terms of height and weight, as it has a huge impact on their overall performance and efficiency. If you are strong and healthy, you can be a shining example to others and teach them how to achieve vibrant health.Good health is a matter of great concern, to maintain it, healthy living and a disciplined life is a must. One of the best ways is to drink plenty of water as it reduces the risk of infection, keeps your skin healthy, reduces the risk of heart attack, burns body fat and regulates our body temperature. We should sleep well as it relaxes our body and reduces stress. We need to have a balanced diet and go for long, brisk walks. Our motto should be to keep our body clean in order to remain healthy. We must laugh more as laughing is a therapy and a secret of good health. The government should include integrated health programs into their public policies and control specific health problems. |

**Summary**

Health is makes our body and metal not make’s us ill. The main function of food health is maintain the general condition of a person mind and to have no ailment or pain in own life and to think positively and health ourselves body must be diagnosed from export to know about it heights and weights, which effects our daily routine. A good life is impossible good health. a person must drink the wright amount of water to reduce the possibilities of all disease, skin, heart attack, burn etc.