

I-D:- "7493"
Subject: Technical Report writing.
Submitted To: IMRAN KHAN.

Answer #01

Date: Wednesday - 19th August, 2020

Hasnat Ahmad (M.D)
Bilal Hussain

Subject: Follow the SOP's of COVID-19.

In a meeting with MD of the Company it was decided that Seminar should be organized that on 19-Aug-2020. It would like to meet all my fellows colleagues to discuss the details of the SOP's of COVID-19

Due to this pandemic a huge of time has been seen for which has created a vacancy of deficiency. It is observed that this virus is not so catastrophic only if right measures are taken. The following SOP's should be followed to prevent the spread of COVID-19.

- 1) There must be distance of 6 feet b/w Person/chairs.
- 2) No hand should be shaken during Meetups
- 3) HandSanitizers & MASKS will be Compulsory to be Used.

TB

MD of Company

(2)

Answer #02

Phase -iv , sector F-10
Hayatabad
Peshawar

19th Aug , 2020

The Editor
Mashriq News Paper
Peshawar

Subject: About Poor Quality of drinking water

Respected sir

I would like to draw your kind attention towards the area of hayatabad Phase-6. Greatest Problem of Poor water supply to the notice of of government authorized concerned.

It seems water for public - drinking in Hayatabad Phase-6 is not filtered properly and not treated medically. because of this many children and old people are suffering from water borne diseases. The Hayatabad Hospital are filled with such patients.

If not early step are taken then more Causality will be occur. Kindly take action on this issue.

Thank you ,

Your faithful
Bilal Hussain

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Answer #03

Iqra National University,

0314-9090333

BilalKhan@gmail.com

19 Aug. 2020

Dear HOD,

I am very appreciative to the opportunity to apply for the Lab Engineer position at Iqra National University. My career goal has always been to work in the science field, and I believe this opportunity lines up perfectly with my ambition. Working in this particular field is very exciting and I'm looking forward to learning more about this position.

During my employment at Qurtaba University I worked as a Lab Engineer for 2 years and taught the various civil engineering tests to the students. Qurtaba University experienced sustained success during my tenure; the laboratory had a 15% increase in accuracy compared to the five years before my employment there.

Thank you for taking the time to read and review my cover letter as a Lab Engineer position in Iqra National Uni. I believe that I am high quality for this job.

Sincerely,

Bilal Hussain.