**INU PeshawarDate 23 June 2020**

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| Department  | (AHS) MIC,DT,RAD & DPT |
| Subject  | English-II |
| Marks  | 50 |
| Semester | -II |
| Final Term Assignment  | Spring 2020 |
| **Instructor**  | **Hajra Iqbal**  |

**Fill below blocks.**

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| Student Full Name | **ARBAB HABIB ULLAH** |
| Student Father Name  | **ARBAB FEROZ KHAN** |
|  University ID Card Number  | **16692** |
| Department  | **DPT** |

**Instructions:**Your time starts once youlogin.You have only 6 hours to complete and submit your paper on the portal.After 6 hours your time would be automatically expired. Download this paper and save it with your full name and subject.Attempt all the answers on the same page and keep in your mind to click the **SAVE** after every 10 minutes. When youare done with paper, go through it and submit your final copy with your name and id on SIC portal.

**Note:** i. **Attempt all THREE questions.**

1. **Write Short Notes . / 20 Marks**

a.Three Steps of Essay

*Essay can be define as, when we express our feelings through the help of words that can be explanatory or emotionally bared called essay.*

*There are three step of conducting the essay.*

*Like as;*

***1 INTRODUCTION***

*In the introduction we can introduce the topic as like argumentative or explorative, in other words in introduction we can tell what is the purpose of that writing topic or essay, it is the starting paragraphs of the essays called introduction.*

***2 BODY***

*Body is the main frame of the essay in this portion we can talk about the essay we great detail in which creates the main idea, these will be paragraphs that will be conceding with other paragraphs, is the center main theme of the essay we can put many things in between the main body as descriptive and assertive this is call body.*

***3 CONCLUSION***

*Conclusion may be define as the part of essay in which the other all view of the essay has been described as like telling the truths of that introduction and body called conclusion, this should bring a logical end the essay topic.*

b. Five Uses of Comma and Full Stop.

***USES OF COMMAS***

*\* Comma can be used to separate the components in the sentence like words and items. Like; Arbab, Hira, and Shona are best friends.*

*\* Comma can be used to separate city from the state. Like; I’m from Saddar, Peshawar.*

*\* Comma can be used to separate day of the month from the year. Like; I was born on November 11th , 1998.*

***USED OF FULL STOP***

*\* Full stop “.” Can be used to show that the sentence or word or any other component is just been ended. Like; I’m good. (“.”)*

*\* In the continued sentences when one sentence is complete we use full stop and other sentence continues. Like; I’m good. As, they’re bad.*

c.Define Phrase and Clause with two examples.

***Phrase.***

*A phrase is a group of words, without any subject and verb that function as a part of speech called phrase.*

*\* It don’t shows any relationship in between subjects and verbs.*

*\* It always are just groups of words, with incomplete sense.*

*\* Examples:*

*\* In the field of corns.*

*\* The resting sites.*

*\* Remaining crops.*

***Clause***

*Clause can be define as the groups of words with its own subjects and verbs.*

*\* They can give us complete sense.*

*\* They always shows the relationship between subjects and verbs.*

*\* Examples;*

*\* They’re going, without having money.*

*\* I’m writing’ they are looking.*

*\* Aisha is thinking, and I’m driving.*

d.What is Memorandum

***MEMORANDUM***

*A memorandum can be define as, a documentary form that is used to communicate in between two organizations, it can be formal and as informal, or sometimes is to present a short letter.*

*Uses:*

*We can use to give information to some one or organization.*

*We can use it to issue an instruction.*

*We can use it to request for help.*

*We can use it to give suggestions.*

**2.Write an essay on any one Topic. (340-350) Word Count /20 Marks**

b. Parents are our first and most important teachers. Describe a specific valuable lesson from one of your parents.

*Parents are our most important teachers, indeed this is real truth, we can learn many things from our parents as they are the only one who do love us more than everything everyone, as like Allah took that love as exemplary in the Quran, as said that “Allah do love their humans more than seventy time of a mothers love” by which it is clearly acceptable that Indeed mother do love more and more with their children as parents do take many hardships for sake of their children to make them happy, to give them, leisure and prosperity, through their whole life till last breath.*

*In our societies we can find many things from which we learn many lessons, but the great lessons of life is always taught to us by our only parents, as they do want us to be clear in every accept of life, they expenditures their own energy for life lessons of us, many of the time parents wants that their sons and daughters should review every side of life and every time and in everything they only want to make us happy, they only think for us which will be better for us, which will be not, they always take positive steps for our betterment, one time we may would think that our parents are not helping us and they are not supporting us, else they are not thinking for us, but in real they want us to learn big lessons of life and they always having us under eyes.*

 *In front of me my parents do have a great and responsive role in my life as on every stage they did took a firm stand with me, they also sometimes left me alone in hard situations to make myself trained for that situations and to learn many lessons and indeed I did learnt that, As once there were a stage performance in my school wing, where I may would stand in front of my fellows and teachers to give a speech on “morals” in the situations I want someone to be with me but my parents left me with that and told me that, should now stand for yourself and should make your energy high by yourself, indeed that was challenging, but most pleasantly I did survived those hardships by only thinking of that I’ll learn my lessons as there were many lessons in the situations for the biggest one is to straight my life pathways for myself that was very helpful for me to learn my lesson for whole life and I learnt many things for my whole life.*

**3.Read and Summarize the following Passage in your own words . /10 Marks**

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| Health' is a state of complete physical, social and mental well being and not merely the absence of disease or infirmity. Health is thus a level of functional efficiency of living beings and a general condition of a persons mind, body and spirit, meaning it is free from illness, injury and pain. It is a resource of everyday life and a positive concept emphasizing physical capabilities.Good health is a secret of every happy man. There is an old saying, 'Health is Wealth'. Staying healthy for children is vital for proper growth and development of mind and body as they need to focus in the class and fully participate in the activities on the field. Parents must take their children for medical check-up and learn from experts about their development in terms of height and weight, as it has a huge impact on their overall performance and efficiency. If you are strong and healthy, you can be a shining example to others and teach them how to achieve vibrant health.Good health is a matter of great concern, to maintain it, healthy living and a disciplined life is a must. One of the best ways is to drink plenty of water as it reduces the risk of infection, keeps your skin healthy, reduces the risk of heart attack, burns body fat and regulates our body temperature. We should sleep well as it relaxes our body and reduces stress. We need to have a balanced diet and go for long, brisk walks. Our motto should be to keep our body clean in order to remain healthy. We must laugh more as laughing is a therapy and a secret of good health. The government should include integrated health programs into their public policies and control specific health problems. |

**Summery:**

*Health is what a complete; physically, socially, mentally situations. Health is actually the workout of mind’s capabilities, but the pain and injury. It drives us to everyday flows.*

*The secret of happy mind is indeed health, as health is wealth’. To every little mind much sufficiency is required to fulfill their everyday tasks, they should be check to the experts accordingly for the maintenance of their health as it do have deep marks on life. One should teach others how achieve it.*

*Good health is what to be in discipline with it, taking care of it, and prevents from infections, should drink more water, should burn body fats, should take plenty sleep, should take balance diet, overall we should take some sessions regarding good health.*