INU PeshawarDate 23 June 2020Department(AHS) MIC, DT, RAD & DPTSubjectEnglish-IIMarks30Semester-IIFinal Term AssignmentSpring 2020InstructorHajra Iqbal

Fill below blocks.

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Instructions: Your time starts once you log in. You have only 6 hours to complete and submit your paper on the portal. After 6 hours your time would be automatically expired. Download this paper and save it with your full name and subject. Attempt all the answers on the same page and keep in your mind to click the **SAVE** after every 10 minutes. When you are done with paper, go through it and submit your final copy with your name and id on SIC portal.

Note: i. Attempt all *four* questions.

1. Write Short Notes .

/ 20 Marks

- a. Three Steps of Essay:
- *1* The introductory paragraph or introduction,
- 2- The body paragraphs
- *3-* The concluding paragraph.

b. Five Uses of Comma and Full Stop.

Comma:

- 1. Separating the Main Elements of a Sentence from Each Other.
- 2. Separating Elements in a Series.
- 3. Setting off Dialogs or Quotations.
- 4. Indicating Omitted and Repeated Words.
- 5. Commas with Names, Places, Addresses and Correspondences. *Full stop:*
 - 1- Mark the end of a declaratory sentence.
 - 2- To indicate omitted characters.
 - 3- It may be placed after an initial letter used to stand for a name (Abbreviations).
 - 4- Telegraphy
 - 5- Computing

c.Define Phrase and Clause with two examples.

<u>Phrase:</u>

A phrase is a group of words that express a concept and is used as a unit within a sentence. Eight common types of phrases are: noun, verb, gerund, infinitive, appositive, participial, prepositional, and absolute.

Examples:

- 1-Once in a blue moon (prepositional phrase)
- 2-Reading a book (present participle phrase)
- 3-To be free (infinitive phrase)

<u>d.What is Memorandum:</u>

A memorandum, more commonly known as a memo, is a short message or record used for internal communication in a business.

2.Write an essay on any one Topic. (340-350) Word Count /20 Marks

a. Smoking in public places has to be banned.

The numbers of people who smoke have increase over the years. Although they are equipped with the knowledge of how unhealthy smoking can be, people still choose to smoke. It is a personal choice and a highly addictive habit. Smokers choose to subject themselves to the health risks of smoking. It is not for the government or any third party to dictate whether or not a person should be allowed to smoke. However, smoking does not only affect the smoker negatively. It also affects all the people around those who smoke because when people smoke in pubic the smoke travels everywhere through the air, and the negative effects of this smoke affects all living, breathing creatures. Therefore smoking should be banned in all public places.

People who smoke in public portray a bad example. Children are easily influenced in their growing stages. They imitate the people around them because they cannot differentiate between right and wrong. Therefore they perceive the actions they see around them as the way things should be. Besides that, teenagers who see people smoke in public take it as precedent to start smoking as well. There is a saying that goes "monkey see monkey do," which tells us that people imitate the actions of others as they see it in their daily lives. Teenagers happen to think that smoking makes a person "cool." When they see adults doing it on the streets it strengthens their belief in the "coolness" of smoking. Some teenagers think that smoking marks their transition into adulthood and maturity. Hence, more teenagers start smoking due to the influence of seeing other people smoke in public places.

If smoking is not allowed in public areas it discourages non-smokers from starting to smoke at all. People will not be tempted to start smoking because they know that smoking is addictive, and if smoking is not allowed in public they will suffer from withdrawal from their addiction to the nicotine from cigarettes. If smokers choose to quit or even think of quitting because of the inconvenience of not being able to smoke in public, would it not, more so, prevent a non-smoker from smoking? Surely one would not intentionally subject themselves to an addiction knowing that they will suffer withdrawal symptoms due to that addiction. By banning smoking in all public areas, the government shows support for the fact that smoking is bad, and it helps to set changes to the mind set in people reminding them that smoking is not a healthy habit. Furthermore, smoking will no longer be an issue when it comes to the influence of peers because nobody is allowed to smoke in public, so peers cannot pressure a person to start smoking.

The death toll for heart and lung diseases as well as the death toll for cancer will continue to gradually increase if the current smoking situation is not corrected. By putting forth a ban of smoking in public places the government promotes a healthier lifestyle for everybody and it protects every citizen from many diseases and health risks such as cancer and other deadly diseases. Besides that, the ban will eliminate the bad example set fort by people smoking in the public. Children and teenagers will then have a mindset implemented by the government that smoking is bad. The ban will discourage non-smokers from starting to smoke, thus preventing them from getting addicted to cigarettes. Also, it will encourage smokers to quit, and aid them on the difficult journey to be freed from the bounds of addiction. Consequently there will be no cigarette buttes littered all over the place affecting the environment negatively.By prohibiting people from smoking in public the government is protecting the God given rights of its people to live a full and healthy life. It encourages people to take steps to better their quality of life and to take care of themselves as well as the people around them. Therefore, smoking should be banned in all public places

3.Read and Summarize the following Passage in your own words . /10 Marks

Health' is a state of complete physical, social and mental well being and not merely the absence of disease or infirmity. Health is thus a level of functional efficiency of living beings and a general condition of a persons mind, body and spirit, meaning it is free from illness, injury and pain. It is a resource of everyday life and a positive concept emphasizing physical capabilities.

Good health is a secret of every happy man. There is an old saying, 'Health is Wealth'. Staying healthy for children is vital for proper growth and development of mind and body as they need to focus in the class and fully participate in the activities on the field. Parents must take their children for medical check-up and learn from experts about their development in terms of height and weight, as it has a huge impact on their overall performance and efficiency. If you are strong and healthy, you can be a shining example to others and teach them how to achieve vibrant health.

Good health is a matter of great concern, to maintain it, healthy living and a disciplined life is a must. One of the best ways is to drink plenty of water as it reduces the risk of infection, keeps your skin healthy, reduces the risk of heart attack, burns body fat and regulates our body temperature. We should sleep well as it relaxes our body and reduces stress. We need to have a balanced diet and go for long, brisk walks. Our motto should be to keep our body clean in order to remain healthy. We must laugh more as laughing is a therapy and a secret of good health. The government should include integrated health programs into their public policies and control specific health problems.

In my own words:

There is nothing in our life that is more important than good health. Without health, there is no happiness, no harmony, and no achievement. A person with poor health can't rejoice the fulfillment of being wealthy. Health is more important than money. Money can't purchase health and happiness. However, a healthy person stays in a condition of joy and happiness. A healthy person is totally free from any sickness or damage. A person with sound health enjoys stable health that additionally incorporates a healthy mental condition. Our health relies on a few variables, for example, nourishment, contamination, dozing propensities, mental condition, air, water, and daylight. Morning brisk walking and Physical activities are extremely useful for the wellness of our brain and body. We should take appropriate consideration of our health with the goal that we can make the most of our life's goal and satisfaction. When we are sick or we would prefer not to play or work, our poor health denies us of sound rest and hunger. Life turns into a weight for one, who is always debilitated. Life has little appeal for him. He feels tired of life, continually whining around one thing or the other. Then again, one with good health enjoys his life. A healthy person enjoys good nourishment and sound rest. For him the world is lovely and life is all delight. A healthy person sings the wonder and glory of life and endeavors to understand his fantasies. He never grumbles. He is constantly upbeat and smiling. He might be poor, he may need to buckle down to procure his living, however, even the richest man would be envious about him for his good health.