**INU PeshawarDate 23 June 2020**

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| Department  | (AHS) MIC,DT,RAD & DPT |
| Subject  | English-II |
| Marks  | 30 |
| Semester | -II |
| Final Term Assignment  | Spring 2020 |
| **Instructor**  | **Hajra Iqbal**  |

**Fill below blocks.**

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| Student Full Name | HabibaTehrim |
| Student Father Name  | Faiz Muhammad |
|  University ID Card Number  | 16272 |
| Department  | BS(Radiology) |

**Instructions:**Your time starts once youlogin.You have only 6 hours to complete and submit your paper on the portal.After 6 hours your time would be automatically expired. Download this paper and save it with your full name and subject.Attempt all the answers on the same page and keep in your mind to click the **SAVE** after every 10 minutes. When youaredone with paper, go through it and submit your final copy with your name and id on SIC portal.

**Note:** i. **Attempt all four questions.**

1. **Write Short Notes . / 20 Marks**

a.Three Steps of Essay

1. **INTRODUCTION**
2. **BODY**
3. **CONCIUSIN**

**INTRODUCTION**: It is the opening part of the write up the shows the topic sentence of the essay or the thesis statement. It prepares the readers on the essay.Therefor, it should be effective so that the readers are encourage/ motivate to continue reading.introduce the main idea (otherwise known as the thesis or claim) of the essay. Introduce the purpose of the essay will it inform , argue, persuade describe, narrate, classify, etc.

**BODY**:An essay include body paragraphs, which develop the main idea (thesis or claim) of the essay. Work together with the other body paragraphs to support your essay’s main idea;

Work together with the other body paragraphs to create a clear, cohesive paper.

**CONCLUSION:** And essay ends with a brief conclusion, which brings the essay to a logical end. An effective conclusion sho

b. Five Uses of Comma and Full Stop.

**ANSWER**:

**Five uses of comma(,)**

1. Comma is used to separate words or items in the list.
2. Comma is used to separate a city from its state.
3. Comma is used to separate the day of the month from the year.
4. Comma is used to separate the adjectives when the word and can be inserted between.
5. Comma is used after introductory adverbs.

**And five uses of full stop**.

1. It is used at the and of complete sentence.
2. Full stope is used in abbreviation.
3. It is used in unconventional sentences.
4. Used it the end of an indirect question.
5. Used in website and email address.

c.Define Phrase and Clause with two examples.

**PHRASE**: A phrase is a group of words, without a subject and verb, that functions in a sentence as one part of speech.

**EXAMPLES:**

* According to jim.
* Beside the stream under the maple tree.

**CLAUSES:** Aclause is a group of words its own subject and verb.

**EXAMPLES:**

* As long as she doesn’t tell.
* Who likes her as much as I do.

d.What is Memorandum

**MEMORANDUM**: A memorandum is a document typically used for communication with in organization. Memorandum can be as formal as a business letter and to present a report.

* Memorandum is the latin word for something to be remembered.
* Memose are brief in-house correspondence sent up and down the corporate ladder.
* They can be on paper or sent through e-mail.
* Memorandums are less formal and shorter than letter.
* Used most often for communication within one organization.
* All information is on single topic.

**2.Write an essay on any one Topic. (340-350) Word Count /20 Marks**

a. Smoking in public places has to be banned.

b. Parents are our first and most important teachers. Describe a specific valuable lesson from one of your parents

c. The way I spend my lockdown during Covid-19..

Topic : **Parents are our first and most important teachers. Describe a specific valuable lesson from one of your parents**

behavior, way of life style etc. According to my experience and knowledge I would like to say that the best teachers are in our whole life that is our parents.

TheyAs we know that our parents are the first teachers in our lives. Parents teach us speaking, walking, self- have great knowledge and skill and has passed by different situation in life and well experienced and they know what we need in our daily life. Every child often learns from their parents or in other word we can say that child adopted habits of their parents the Children know that their parents only do right things. Often every child’s have first desire to be same like their father and mother. Parents always think about children’s success and they always teach right thing to their children.

My parent also taught me plenty of lessons about various field of life. I would like to share a story during theearly days of my life when I was at growth stage. I accompanied with some my friends who were unfair in their daily life and become extravagant as she belonged to millionaire family. However one day I requested to my sweet mother that I may be allowed to accompany my friend but she became emotional and did not allow to play the same practice with my buddy. She called me to set with her and told to me that you know? that your father is to poor and you passing you were lively hood from hand to mouth by earning money through labor manner while your friends parents area much then you. Thus she will spoil your future and you will become dislike lady of the community. She advised me to mend your ways and lead a simple life as per requirement. This manner of life will not only promote your respect but gain more respect in the community as advised to your sweet friend to study the principle life of Holy Prophet (PBUH) who led all thecommunity of the world by giving Islamic ideology and those who Act upon their principle, led perfect life and their feet touched the successful manner of life then after I abundant the habit of extravagance and leading a perfect and principle life. (Advantage) God helps those who help themselves.

My parent also taught me plenty of lessons about various field of life. I would like to share some of lessons they taught me.That Always Care about the right things. Our lives and resources are one day to be finished and you just can’t care about everything. Care for the fatherless. My parents provide, protect, and care for the orphan and the fatherless. And if there is a greater compliment to be given, I’m not sure what it is. To participate in every activity with my family. Even when we lived far away from family mean hostel or somewhere else but even then we have to participate with our family in each and every moment.Not to hesitate from trouble. My parent guide me not hesitate or afraid from trouble and difficulties in life because it’s a part of life and I have to fight not afraid.Fight bravely with problem but remain fair. Problems are part of life and will come again and again therefore you should be gentle with that and not loose courage.Disagree humbly. Nobody gets it right every time. I’m glad I learned from them the importance of being able to disagree with genuine humility. Sometimes I wish I learned this even more.Be professional in life. Always be professional in your life.Forgive quickly. Wrongs happen and mistakes are made. Sometimes, those decisions hurt. But not granting forgiveness only harms you.

In conclusion I would like to say that parents are the best teacher in world because we can achieve that thing which can’t be taught anywhere else in life.

**3.Read and Summarize the following Passage in your own words . /10 Marks**

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| Health' is a state of complete physical, social and mental well being and not merely the absence of disease or infirmity. Health is thus a level of functional efficiency of living beings and a general condition of a persons mind, body and spirit, meaning it is free from illness, injury and pain. It is a resource of everyday life and a positive concept emphasizing physical capabilities.Good health is a secret of every happy man. There is an old saying, 'Health is Wealth'. Staying healthy for children is vital for proper growth and development of mind and body as they need to focus in the class and fully participate in the activities on the field. Parents must take their children for medical check-up and learn from experts about their development in terms of height and weight, as it has a huge impact on their overall performance and efficiency. If you are strong and healthy, you can be a shining example to others and teach them how to achieve vibrant health.Good health is a matter of great concern, to maintain it, healthy living and a disciplined life is a must. One of the best ways is to drink plenty of water as it reduces the risk of infection, keeps your skin healthy, reduces the risk of heart attack, burns body fat and regulates our body temperature. We should sleep well as it relaxes our body and reduces stress. We need to have a balanced diet and go for long, brisk walks. Our motto should be to keep our body clean in order to remain healthy. We must laugh more as laughing is a therapy and a secret of good health. The government should include integrated health programs into their public policies and control specific health problems. |

 A good health is a GOD gift mean that if a person is healthy and free from diseases then one can say that its is a resource of life mean without good health life is impossible and good health is joy.Further the author advise that parent and doctors must advise the people to take care of their health. Further he says that if you are healthy then it’s a shining example for other. Further the author state that by drinking much water you can maintain good health it can reduce infection , skin diseases and also other danger diseases . Further he advised to sleep on time because it relax the mind and take proper balance died and also keep clean our body . Further the author advised to be keep smiling mean not to take tension because it will give good effect to our body and also state that Government should also arrange program for good health

**THE END**