**Name: Abdul Haseeb**

**ID: 16542**

**Assignment of: Business Ethics**

**Submitted to: Sir Wajahat Gul**

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**Case study: 1**

**Office affair**

**Answer:**

Donald should not take Bernadette’s advice. He should be intervene. Because he is the leader of the team and his job now mainly consists of ascertaining. It is his responsibility to watch out his team and its performance. Because the failure of the team member is also reflects on Donald capability as team leader.

Donald should discuse this issue with Jimbo and Ella and talk about the affair and performances in job that your performances in job are not good. Office affair is not very bad thing but when it interrupting in performance of job so then it will be better to don’t allow it.

**Case study 2:**

**The supervisor’s choice**

**Answer:**

In such case, it will be unjust and unethical to hire that candidate named Jessa M. Palacios. Because she didn’t take her school seriously. It will be injustice with other candidates who applied for this job.

So Malou should discuse it with direct superior, Mike Mariano that this candidate named Jessa M. Palacios is not eligible for this job. Her previous academic record is poor. And there are many other applicants who are eligible for this job. So we should select in them.

**Case study 3:**

**Gift from the Boss’s friend**

**Answer:**

Kelly should not do anything about this. If she takes action against her boos it may be not good for her. She may lose her job.

Kelly has to focus on her job and follow the company’s ethics that she learned in ethics training that how to treat clients, how to steer clear of conflicts of interest with clients and to refuse gift of any value from clients so that to perform her duty with responsibility.

**Case study 4:**

**Falsifying attendance**

**Answer:**

In such situation, if Jason, a junior system administrator, edits the attendance record, it is not seem to be wrong but it is unethical. He should inform his concerned department authorities and solve the problem with proper way. He should write application and explain his problem about the attendance. After the permission he should edit the attendance record. It is unethical to edit attendance record without informing anyone.

**The End.**