

Department	(AHS) MIC, DT,RAD & DPT
Subject	English-II
Marks	30
Semester	-II
Final Term Assignment	Spring 2020
Instructor	Hajra Iqbal

Fill below blocks.

Student Full Name	Emaan Malik
Student Father Name	Malik Ehsan Elahi
University ID Card Number	16716
Department	AHS (DPT)

Instructions: Your time starts once you log in. You have only 6 hours to complete and submit your paper on the portal. After 6 hours your time would be automatically expired. Download this paper and save it with your full name and subject. Attempt all the answers on the same page and keep in your mind to click the **SAVE** after every 10 minutes. When you are done with paper, go through it and submit your final copy with your name and id on SIC portal.

Note: i. Attempt all four questions.

1. Write Short Notes . / 20 Marks

Three Steps of Essay:

There are three important steps which completes an essay, if you write these steps correctly your essay can stand out in other essays.

INTRODUCTION:

The first step of an essay is the introduction paragraph, this paragraph gives the reader the main idea or information about the topic of your essay. It also gives a background, the purpose of an introduction is to grab the attention of the reader.

MAIN BODY :

The second step is the main body of the essay. It explains the main idea or topic in detail with some examples and other information. 3 body paragraphs are enough to give the reader enough information about the topic but make sure that all body paragraphs are cohesive and support each other because these are the heart of the essay.

CONCLUSION:

The third step is your conclusion. It is the last paragraph of the essay this is where you wrap it all up. Keep in mind you cannot start new arguments and add new content in the conclusion paragraph. In this third step you review your ideas and finish the essay in a way that your closing statement supports and connects to the opening statement.

2. Five Uses of Comma and Full Stop.

COMMA USES:

1. We can use comma between 2 independent clauses instead of and, but, nor etc (coordinating conjunctions).
2. Comma can also be used between items in a list or series in order to separate them.
3. Comma can also be put to separate a city from its country.
4. We can also put a comma after an introductory phrase/clause
5. Comma can also be put in dates to separate date from the year.

FULL STOP USES:

1. Full stops or period can be used at the end of a sentence.
2. Full stop can also be used in dramatic statements in informal writing on social media. .
3. Another use of full stop is that we can put it in time abbreviations.
4. Also, it can be used in the end of an indirect question.

a. Define Phrase and Clause with two examples.

PHRASE:

A phrase is a group of words which work together as a single unit, typically as a part of a clause. It can act as a single part of speech as an adjective or an adverb. A phrase is not a complete sentence because it does not have a verb or sentence and this is the reason that a phrase cannot portray or convey an idea. It can be short or long. A phrase usually ends with a noun/pronoun and begins with a preposition. It adds meaning to the sentence.

Example:

1. The lost kitten
2. The flu clinic

CLAUSE:

A clause is also a group of words which contains a verb and a subject while a phrase does not have this relationship. Some clauses can convey a complete thought. Independent clauses can stand on their own as a complete sentence and are not dependent on anything, clauses can be found in every sentence.

Example:

1. Emaan likes dogs.
2. when its snowing.

d. What is Memorandum

MEMORANDUM:

In Latin the word memorandum means **something to be remembered**. A memorandum is an informal record of an agreement that is not yet declared officially. The official orders in non-government or government offices are proceeded through these. They are short and less certified. The informal language and tone in memos are different than business letters. Plural memorandums can also be abbreviated as memos. Memos are usually used between business employees and executives for communication purposes between two departments in one business.

or office. Memorandum can be considered as a document which contains legal conditions and some serious terms. Requests can be made through memorandums, suggestions can also be provided. Memos (written message) can be sent through emails or paper. The main purpose can be directly written in the first line. Memos give information about a single topic.

2. Write an essay on any one Topic. (340-350) Word Count /20 Marks

a. Smoking in public places has to be banned:

ESSAY:

Smoking is a phenomenon which is spread all over the world and endangers lives of huge number of people. Smoking usually begins with a bunch of friends having fun and ends with an addiction. Today, huge percentage of population is affected by this addiction.

According to World Health Organization's 2013 standardized estimate of smoking prevalence, 31.8 % of men, 5.8 % of women, and 19.1% of Pakistan's adult population currently use tobacco in one form or another. And these numbers are growing most rapidly among our adults which are the future of our generation. Now, question is, why smoking has to be banned in public places specifically? Answer to this question is not just a line of words. We have to understand the concepts and physiological effects that cause our people, especially our youth to be encouraged as being smokers.

Reason of this argument is the health concerns of the people who are not smokers but passive smokers. These people have no intention of smoking. However, still have a risk of getting diseases caused by smoking. In public places, people who smoke and who don't smoke are in the vicinity of each other. Hence, they allow themselves to be passive smokers. Most non-smokers can't stop the smokers near them out of respect, which is also not an appreciating thing.

Another reason to this need of ban is the students i.e. young generation of our society who are not smokers but are encouraged to smoke their first cigarette due to number of reasons. Some, students see adults smoking in public and think that they are looking cool. They are imitated because they want to show they are adults too. The students become curious seeing people smoking around and generate desire to discover the world of those who smoke. Some youth idealize some people who smoke and think, smoking may kill their depression as well as theirs too, so they are convinced to smoke their first cigarette and the rest is just addiction.

To sum up this argument, smoking is an ongoing threatening danger for the addicts and might affect the next generation. The best solution is prevention, as we say "Prevention is better than cure".

3. Read and Summarize the following Passage in your own words . /10 Marks

Health' is a state of complete physical, social and mental well being and not merely the absence of disease or infirmity. Health is thus a level of functional efficiency of living beings and a general condition of a persons mind, body and spirit, meaning it is free from illness, injury and pain. It is a resource of everyday life and a positive concept emphasizing physical capabilities.

Good health is a secret of every happy man. There is an old saying, 'Health is Wealth'. Staying healthy for children is vital for proper growth and development of mind and body as they need to focus in the class and fully participate in the activities on the field. Parents must take their children for medical check-up and learn from experts about their development in terms of height and weight, as it has a huge impact on their overall performance and efficiency. If you are strong and healthy, you can be a shining example to others and teach them how to achieve vibrant health.

Good health is a matter of great concern, to maintain it, healthy living and a disciplined life is a must. One of the best ways is to drink plenty of water as it reduces the risk of infection, keeps your skin healthy, reduces the risk of heart attack, burns body fat and regulates our body temperature. We should sleep well as it relaxes our body and reduces stress. We need to have a balanced diet and go for long, brisk walks. Our motto should be to keep our body clean in order to remain healthy. We must laugh more as laughing is a therapy and a secret of good health. The government should include integrated health programs into their public policies and control specific health problems.

SUMMARY:

Not having an illness does not mean a person is perfectly healthy, being healthy means that he is socially , mentally and physically comfortable and happy. Health has a huge impact on a person's life. If an adult is healthy he will also be happy. Also if a kid is healthy his brain will work and grow properly and this will help him to study and participate in other school activities. Parents should focus on their child's health and keep a track of his height and weight in order to know where their kid stands in terms of health because health keeps a person going. Good health should be our first goal to achieve in life and some steps should be taken towards it, the first step is to drink lots and lots of water to clean our internal environment and skin. Sleeping well will help to relax and give some rest to the body. Maintaining a healthy diet and long walks should be made a priority, good hygiene and staying healthy will be the final step. In our country there are many unhealthy people which is a big reason for depression, the government should make a number of health programs to solve this issue.

