

Date: _____

Day: M T W T F S S

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Department = DPT 2nd
Subject = Final Term Paper
English

SHORT NOTES

1) a) THREE STEPS OF ESSAY

Step One:->

What is a Paragraph?
its important to keep your points clear. When writing effective essay. A paragraph must make a point.

Step Two:->

Structure your essay. Make sure to include sign, posts along the way to keep your reader on track.

Step Three:->

Conclude your argument.

Date: _____
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B) Five uses of Comma and full stop.

Uses of Comma.

Use a comma after an introductory phrase or clause.

Use comma before and after a parenthetical phrase or clause.

Use a comma to separate items in a series.

Use a comma to separate two independent clauses linked by a coordinating conjunction (and, but, for, nor, or, so, yet).

~~Use~~ ● ●

Use a comma before a quotation when an introductory phrase with a word like say or reply precedes the quotation.

Five uses of full stop.

Use at the end of a sentence

Use after initials

Use after abbreviations

Use at the end of commands

Use in websites.

1) Define phrase and clause.

2) Phrase →

A small group of words standing together as a conceptual unit, typically forming component of a clause.

Exp :-

→ Friday became cool.
Wet afternoon.

→ Mary might have been waiting outside for you.

2) Clause →

A clause is a group of words that contains both a subject and verb.

Exp →

→ He laughed.

→ The guests arrived.

d) What is Memorandum?

Memorandum

A memorandum more commonly known as a 'Memo' is a short message or record used for internal communication in a business.

Memo can be used to quickly communicate with a wide audience something brief but important.

Parents are our first and foremost
and most important teachers.

° Parents have a sacred duty
to raise up their children in
love and affection."

The foremost learning camp of
a child is mother's lap.

Good parenting is crucial for good
nurishment. The lessons of preschool
time is critical to the children's
development throughout ~~life~~ their

lives. We have seen in society
that children reflect their parents
demeanor; if their parents are
well educated and having sound
deportment, the children ~~will~~ will
reflect the same, if not so
then they will depict what
their parents actually are.

⇒ Let us discuss some of the
major obligations of the
parent

Be the teachers of children

Being a teacher ~~me~~ means obliged to certain ~~set~~ academic duties such as exposing your children to books and other reading materials. As we know children loves stories, so if we narrate stories from books instead of other tools of digital world they will grasp a hidden idea of reading. ~~But it is~~

⇒ Introducing them to the modern world :

The world of internet and computer has many demerits inspite having various merits. In U.S.A and Canada they teach their children how to identify fake news and propogandas on internet and to respond. Similarly we have to aware

from the disadvantages of the
internet and computer.

social skill development of
we often see many adults
acting and responding to many
situations as children, it's
because of their grooming and
lack of social skills. we
believe that peer group is
a source of social skills, but
recent studies and research
have shown that parents play
a pivotal role in such case.
Parents have to teach children that
how to be a member in mosques,
what are the rules and norms
of a wedding and how
to be a part a Emdaliscun
condolence, and many more social
skills.

Teaching emotions

many of problem faces place because of the wrong response to our emotions. Parents must teach sympathy and cordiality to their children and also how to control anger. But parents must have to react the way they want to teach to their children.

The lesson I learned from my parents.

~~Once~~ My father taught a two traits through an accident. One we were traveling and we collided with another car which was not our mistake. The accident was small but the person we collided ^{was} abusing my father instead of his own mistake.

my father did not say
my harsh word and instead
of the person mistake he
apologised. On the way
back home I asked him
why? he replied that
"Courtesy and tolerance"
were the two main feature
of our prophet's demeanour
and which distinguished
him from other prophets
I applied these two traits
in my life and I believe
that can do things that
power and force cannot do.

Summary:-

Health is the state of whole physical, social and intellectual well being and not just the absence of disease. Good health is a matter of great concern to maintain it, healthy living is must, for all the living thing. if you have a good health, it mean that you have all the ingredients you need for progressive work.

When you feel illness at your good health you will recover ~~at~~ soon as compared of abnormal or dull health person.

Good health has a huge impact on their overall performance and efficiency.

Conclusion - Health is wealth, by ~~studying~~ studying this, good health is a secret of every happy life.

→ When wealth is lost nothing is lost

→ When health is lost something is lost

→ When character is lost everything is lost.

The epitome of all the above explanation about that, you can keep ^{balance} everything; Study, social activities, character merely at good condition of health.

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