**IQRA NATIONAL UNIVERSITY**

**SUBJECT: English Communication skills**

**Name: Muhammad Khan**

**ID: 16776**

**Q.1. Fill in the blanks with correct verb.**

1. The soup **tastes** good, (taste, tastes, is tasting)

2. He **watches** TV most evenings, (watches, is watch, is watching)

3. He **went** out five minutes ago. (has gone, had gone, went)

4. When he lived in Hyderabad, he **was going** to the cinema once a week, (goes, went,

was going)

5. The baby **has been crying** all morning, (cries, has been crying)) .

**Q.2. Change the following sentences into passive voice**

1) They have pulled down the old house.

2) The rules forbid passengers to cross the railway line

3) He taught me to read Persian

4) Who taught you mathematics?

5) All desire wealth and some acquire it.

**Passive voice:**

1. The old house was pulled down by them.
2. The passengers are forbidden by the rules to cross the railway line.
3. I was taught to read Persian by him.
4. Mathematics was taught to you by whom?
5. Some acquire wealth and all desire it.

**Q. 3. Pick out the Adverb clauses in the following sentences and, write the kind of each clause.**

1) The general was as good as his word.

2) My sight is as keen as yours.

3) Some seeds fell where there was no earth.

4) Since you say so, I must believe it.

5) I make friends wherever I go.

**Adverb clauses:**

1. As … as his word.(adverb clause of degree comparison)
2. As … as yours .(adverb clause of degree comparison)
3. Where\* there was no earth.(adverb clause of place)
4. Since you say.(adverb clause of reason)
5. Wherever I go.(adverb clause of place)

**Q. 4. Write a letter to your friend telling about your university.**

Write a letter to your friend telling about your university.

House No. 8 A,  
Street 6,  
Defence ,  
Peshawar.

26 September, 2020.

Dear Abdullah,

I hope this letter finds you in good health and spirits. The Coronavirus pandemic has spread its roots even in the most remote of the areas, and is sucking the life and joy out of everything. I hope that no one in your family has fallen ill to it and that Uncle and Aunty Sardar are in good health. Uncle Sardar must be missing his afternoon walks, but this is the new normal and we must take the necessary precautions. However, with a son like you, I am sure he does not feel lonely.

I am writing this letter to reminisce about the little time that I had spent at my new university before the lockdown. Educational institutes were the first to shut down in wake of the Coronavirus lockdowns and will be the last to open up. I had so many plans and dreams when I had walked through those black and silver gates of Iqra National University of Science and technology. To be able to get admission in a university recognized by the Higher Education Commission and Accredited by the Pakistan Engineering Council is a dream come true.

The university has a huge futuristic looking building, with wide, well maintained lawns and sports grounds. The building caters to the needs of its six educational departments, the sport facilities, offices of professors, labs and other recreational rooms. I am in the Civil Engineering department. The rest are Electrical Engineering, Business Administration, Computer Science, Art and Design and the department of Allied and Health Sciences. Each department has its own separate space equipped with the necessary gadgets and technology. They are regularly maintained and updated. After the lockdown is lifted, I’ll invite you to witness for yourself the advance and innovative approach of the university. Avanti garden fashion, trailblazing business ideas and futuristic electrical models are only few examples of the wonders being achieved at the university.

We, at the Civil Engineering section, have our own comfortable classes and labs. The labs, my dear friend, are state of the art! I love working and experimenting in them. In this twenty-first century we are advanced enough to virtualize our classrooms and lectures but the labs and practicals remain in their own time and space, awaiting our arrivals. I cannot say anything about the teachers of the other departments but ours are truly professionals. Each is an expert in his/her field and gives their best in the class. They are helpful, accommodating and know well how to get their message across.

It is not only the education but also the facilities provided for co-curricular activities that add to the charm of the university life. A sound mind lives in a sound body. Iqra University has taken this quotation of the Greek philosopher Thales, a bit too seriously. They have their own gym, tennis courts, cricket grounds and an indoor swimming pool. Yes, you read right. It has its own swimming pool! Unfortunately, since I started my semester in December, I could not experience the joy of dipping into it. However, I am positive that we will be able to survive this pandemic and get back to our previous ‘normal’ lives. This time we will be able to cherish the facilities of the university with new found appreciation and enthusiasm.

My dear Abdullah, even as I express my desire to go and enjoy my university life, I am aware of the dangers of mass gatherings. The Pandemic is far from over and we should stay at home to stay safe for now. Give my Salam to your parents and love to your little brother Usama. I would love to hear from you. Do write a letter to me and tell me about your brief stay at the University of Karachi. I am sure you have many beach stories to share.

Yours truly,  
X.Y.Z.

**Q. 5. Write an essay on “Dangers of Smoking”**

There are many dangers of smoking related to health as well as social aspects leading to put one’s life at great risk. Tobacco is grown as leaves and chewed or smoked by its consumers resulting in effects directing their minds. Tobacco which is smoked contains a certain chemical known as nicotine which is highly addictive. Other than tobacco there are about nine different cancer causing chemicals in cigarettes which we come in direct contact with whilst smoking, these chemicals collective known as tar don’t only harm one actively smoking but even those who smoke passively. Reasons to smoke are to generally boost one’s mood and increase concentration in short terms.

Smoking has a very adverse effect on the health of not only the smokers themselves but also the people around them. These effects differ from person to person proportional to their consumption. Smoking makes a body weak and causes a steady death about one in five of every death is caused by smoking. Ninety percent of all lung diseases are caused by smoking.

Our body is highly sensitive and vulnerable to harmful effects of smoking which can cause it to malfunction and a person may get affected in a serious manner. Our heart, lungs, blood circulation, bone etc are all affected by smoking in an adverse way. Smoking increases our blood pressure and smoking also causes are blood to clot faster hence our heart is affected. Our lungs blacked out and blockages are caused if we continue to smoke for a long period causing major lung diseases, further more smoking causes our blood vessels to block due to clotting easily which cause strokes and heart attacks. The bones and overall body of a smoker becomes weak their face gets abruptly aged and their skin becomes dull due to lessening oxygen present on the skin. Finally smoking also effect’s the fertility of the smoker causing their sperm count to lessen. Some other effects are given as:

• weaker lungs

• cough, phlegm, wheeze and breathlessness

• more frequent and worse asthma symptoms

• ‘glue ear’ (middle ear disease) which is the most common cause of hearing loss in children

• missed school due to illness

• Greater risk of infection including chest and lung infections, and meningococcal disease.

• There are many risks to the unborn child associated with smoking and pregnancy.

• Smoking reduces both men's and women's fertility. Secondhand smoke also effects fertility.

• Problems with getting and maintaining an erection.

• Women who smoke are more likely to have painful and irregular periods and have earlier menopause.

• Smokers are more likely to get the flu and take days off work.

• Smoking exacerbates asthma.

• Smoking causes type 2 diabetes.

• For people with diabetes, smoking worsens symptoms and makes the illness harder to manage.

The harm of smoking is widely advertised and yet there is a huge number smoking with no benefit but harm to them and the society from their collective health to their finances. Smoking to cause harm on a psychological level is another aspect endangering the society. People who smoke often excite themselves with different emotions which may include rebelliousness.

To conclude the dangers of smoking we realize that it’s not just the smoker that’s endangered but even those who mean anything to him and are around the smoker because even they are exposed to the smoke passively. It’s a bad habit and addiction which enslaves one for a lifetime until it ends up taking one’s life from them. The increased number of smokers destroy societies in complete. Smoking should be quitted for a better and healthy life of you and your family.