

Name : Sara Javed

Semester : 4

Id : 14881

Department : Media Studies and Mass Communication

Lecturer : Sir Amjid

Subject : News Reporting

Assignment : Overview of Course.

Reporting:

Reporting is the live or recorded news coverages done for television, Newspaper or radio. It can be in written audio or video form.

Report:

In journalism a report is spoken or written on account of any event, it is then published on Television radio and newspapers.

Reporter:

Reporter is a person who reports the news coverages or any events, reporters finds news coverages and cover it for news story or agencies she is working for, all sectors in media have a group of reporters who work on different beats at different Cities.

Reporter's Qualities:

A reporter should have the following qualities to become a good reporter.

- Must have formal education.
- Curious about everything.
- Ask questions on each details.
- Sharp observation.
- Good friendly relations with public.
- Good dressing sense.
- Active
- Well informed.

Types of reporting.

There are three types of reporting.

- Factual reporting.
- Interpretative reporting.
- Investigative reporting.

Factual reporting:

Factual reporting is the reporting of an incidence immediately. When an incident happens the reporter on the spot go for the coverage and record it.

It includes all basic questions on the spot. 5 w 1h is the major part of this reporting. Mostly it comes in the breaking news or upside tickers in the news.

Interpretative reporting:

Interpretative reporting is the reporting in which a reporter search for more details about the news and go for each aspect hidden in the news. How and why are important component in this reporting. It is the special or after breaking news detail report on any news.

Investigative reporting:

Investigative reporting is the reporting in which the reporter attempts to uncover the hidden truth behind any news. Some facts about news that are hidden from some people are brought on screen and informed to those who are unaware.

Researching a news story:

In journalism a good reporter or a journalist is the one who have the ability to do a good research on any news story. The research must possibly the best to produce a good news story.

Ways to good research:

- Calls to several sources for information.
- Conducting interviews in person
- Meeting different people.
- Attempting persuade people to provide you with information.

Tips to easy research:

- Decide what the story is about.
- Identify the story you are researching on.
- Take your news story or research from press release.
- Make decisions based on press release.
- Remember the audience who are great source for your research.

Writing for Newspaper:

Newspaper Writing is more complicated and tough as that to tv or radio because it requires extra skills, information and super best knowledge about any event.

Steps to writing good for Newspaper:

The following are some parts of Writing good for a newspaper.

Human Angle:

Story must concentrate on people, using the names of people that are known makes it easy for the readers to decide that what the story is about.

News in Brief:

Reporters should know that intros must be small and to the point, it don't needs to be exaggerated. The first lines must be of 20 words which makes it prominent and good.

Keep it Simple:

Cut down all the unnecessary material and make it easy for the readers do not make it boring for the readers. The shorter and simpler it is the more it will be viewed.

Experiment:

Read other materials newspapers books guidelines etc. and apply style and words to your story for good experimental experiences.

Points on good writing for Newspaper:

- Remember 5 w 1 h.
- Keep your audience in your mind.
- Use of good punctuation.
- Use easy words for better understanding.

Beat Reporting:

Beat Reporting is the selected beat under which a reporter works for that specific beat. Reporters in beat Reporting have contacts with their respective field people and they spend more time over that specific field.

Types:

Types of beat Reporting are:

Education beat

Sports beat.

Information ministry beat.

Religious affairs ministry beat.

Interior ministry beat.

Defense ministry beat

Education beat:

In this beat the reporter covers all the activities on going in field of education. The required activities of HEC or SSC , the information from different educational institutions. The issues raised in educational department and all related to this field.

Sports beat:

In this beat all the relevant news of sports are covered, the local national and international news about different games, their schedule results timings and winnings all are covered in this beat.

Information ministry beat:

In this all the information that is directed from information minister is covered, all the local and national international information announced by information minister are recorded in this beat.

Religious affairs ministry beat:

All the religious matters, Eid discussions, the holy months announcements and discussion on Ramzan. All these affairs directed by religious minister are covered in this beat.

Interior ministry beat:

Interior ministry is responsible to maintain law and order in the country. All the intelligence and police departments are directed and command on briefings. In this beat the sensitivity and breaking news are shared.

Defense ministry beat:

Army navy and air forces related news are share in this beat. All the information or press briefing from ISPR or chief are covered by this beat.

Conflict Reporting:

It is considered as one of the dangerous forms of journalism. Army or law enforcement agencies seize control over land and control situation and media consolidate the scenes. It is war zone time. Reporting is dangerous and reporters have to be careful in this matter. In rallies and strikes when reporters go for reporting he should know that it is dangerous and he should be careful because sometimes the public attacks on media in frustration.

Interpretative reporting:

In this reporting the reporter finds out the details about any news or event. It is done after the breaking of any news that went on air and people are waiting for the details about that news.

Why

Who

When

Where

What

How

These are important questions investigated in finding out the details.

Investigative reporting:

In this reporting the detail investigation on any issue is done, and some covered information is brought on to the screens to the public. The actual facts about anything is dig out and the actual news is found.

Police

Law makers

Fire brigade

On spot public

Eye witness people

These are sources of investigative reporting.

Tips for investigative reporting:

Reporter must know the law.

Reporter must know the procedure.

Reporter should focus on research.

Keep digging the detail.

Follow the lead

Organise the information.

Write the report.

Check facts and triple check it back.

Editorial Writing:

It is an article that states the newspaper idea on an issue. It is presented as opinions. Editorial Writing influence the opinions of public. It promote critical thinking and sometimes force public to take stance on an issue.

Editorials are present on opinions page in a newspaper and it has columns features editorial Writing editorial letters reviews and cartoons as well.

Editorial Work:

Editorial criticise or attack on a specific issue.

Defend the material editorial used to convey.

Use compliments where needed.

Entertain the readers to read more and take interest.

Support your prediction with facts.

Qualities of good editorial:

Clarity

Colours

Concreteness

Economy

Tempo

Tone

Variety.

Lead;

The first or introductory lines of any news story is called lead. This could be a word, paragraph, phrase, or any quotation. A good lead is the one that has important information it attracts the readers to read more.

Types of Lead.

Types of lead are.

Summary lead

Quotation lead.

Summary lead:

In this summarize the whole news in few lines. It can be written in present past or even future news stories.

Quotation lead:

In such lead the exact words of the speaker are written down with inverted commas and closed in bracket. These are exact words what a speaker or famous person said. It is written down with their name.

Classification of News:

There are two basic methods which classify the news.

Hard News

Soft news

Hard News:

All the serious issues related news, or news that is important to a large number of audience readers and listeners. It is related to politics health government religion and foreign affairs.

Soft news:

These are less important and there is no follow up. But it attracts large number of people. It is related to Entertainment and crime.

Geographical View of News.

Local News

National news

International news.

Local News:

Local news are of the same place from where the newspaper is published like Mashriq Newspaper from Peshawar.

National News:

It is country wide news, news from different regions from Pakistan comes under national news. Dawn in Pakistan discuss news from all the parts of Pakistan.

International news:

It is worldwide. All news from foreign countries comes under this category.

News Story:

It is the news about any recent incident or event happened, it includes leads introduction and summary of the news. In lead we give the basic information about what the news is, and then we continue with the follow ups.

Lead :

Give basic information about the event.

Paragraph:

It is the follow up and includes the after lead information.

Summarize:

Summarize all the event in few words and include it.