

Department	(AHS) DT,RAD & DPT
Subject	English-II
Marks	30
Semester	-II
Mid Term Assignment	Spring 2020
Instructor	Hajra Iqbal

Fill below blocks.

Student Full Name	AISHA IHSAN
Student Father Name	IHSAN ULLAH
University ID Card Number	16250

Instructions: Your time starts once you log in. You have only 48 hours to complete and submit your paper on the portal. After 48 hours your time would be automatically expired. Download this paper and save it with your full name and subject. Attempt all the answers on the same page and keep in your mind to click the **SAVE** after every 10 minutes. When you are done with paper, go through it and submit your final copy with your name and id on SIC portal.

Note: i. Attempt all three questions. All questions carry equal marks. Be careful about spellings, sentence structure and punctuation marks.

1. Make a report on Sports Week Closing Ceremony at your University. (300-350 words)

Sports week closing ceremony at our university	
Name of the Reporter	Aisha Ihsan
Organization	INU Sports Society
Day-time	Monday- 10 AM
Date	21 st February,2020
Indoor	Auditorium

The sports was organized by INU sports society. Students from different universities participated in the sports. The main purpose of organizing sports week was to maintain the healthy activities for the students.

The closing ceremony was held at the university auditorium. All the students who participated in the indoor games, faculty members and students were invited at the closing ceremony. The ceremony started with the recitation of Holy Quran. After that national anthem was also presented. All the members stand up to show respect. Students from different faculty presented tablos on different topics. Speeches were presented by the students. The Governor of KPK (khyberpukhtunkhwa) was the chief guest of ceremony. Lunch arrangements was also made. Many food items were available. The lunch held at a very peaceful environment.

The chief guest praised the participants and the winner. Trophies, cash prizes and medals were distributed among the winners. The winners included both the girls and the boys. The winners were too happy to explain as it was obvious from their faces. The chief guest talk about the new technologies, games, social media that how these things play an important role in our life. The chief guest encouraged the initiative started by the university. The chief guest praised the sports week because it plays an important role in physical and confidence level. Every student should participate in sports to let out its hidden talent. Besides the sport week another activities should also be preferred. The photographer took the pictures of the winners with the chief guest on their memorable day. By the end of the event, all the students improved their

confidence level, mental and physical health. The participants encouraged the audience to participate next year.

2. Write a letter to the Health Department regarding the present outbreak of COVID-19, briefing about the present condition of your area, the response of the people and the preventive facilities at hand. (300 words)

Health Department
Khyberpukhtunkhwa
Pakistan

Abdara road
Umar plaza
Peshawar
20 April,2020

Dear Sir,

Subject: **Briefing about the current situation and preventive facilities of pandemic Covid-19 disease.**

Together we are facing a truly unprecedented situation. The global corona virus pandemic is affecting all the countries around the globe. Our families, our business, our communities and our way of life have badly affected from the Covid-19 disease. During this time I wanted to reach out and update you on how we are approaching the situation in Peshawar. All the people around the world have been strongly encouraged to work from home.

At Peshawar Abdara road, all the markets, schools, offices, public transport and universities are closed only pharmacies, hospitals and grocery shops are open. Corona virus tests are being conducted in every hospital to know the percentage of affected people and to isolate them as soon as possible and to be quarantined for 14 days.

People are now aware of social distancing, wearing masks, gloves and they are using sanitizers to sanitize their hands. In these hard times people are helping poor and needy people by giving them money and food items. Government has taken very good steps in this pandemic situation. They generate a strong public service message through electronic media, cell phones, newspapers for awareness of the pandemic disease. Antiseptic sprays have been done at streets and the mosques. Sanitizer machines are fitted at the mosques and public places while entering. Government facilitates the daily wages, poor families, needy people throughout the country by Ehsaas program which is 12000/PKR given to each family who are in need of them. We hope that this pandemic will end soon INSHALLAH.

Yours faithfully
Aisha Ihsan

3. Describe a picture in your own words and suggest a title. (300 words)



The Boss and the Manager

In this picture it seems to be government office. There are two persons in the office both are well dressed. One is sitting on the chair seems to be the Boss and the other one is standing looks like Manager. There is a large table in between them having a lot of things on it that is telephone case, files, penholder. There is a frame on the wall with a beautiful scenery. There is cupboard with four or five drawers in the left corner of the office. A globe is placed on the cupboard.

In this picture seems like the boss is discussing some serious projects related to the public issues with the manager. He give the files to the manager to identify the problem that where the problem has been occur and ordain to find a solution and counsel to manager to read it carefully and make a precise presentation to explicate in the conference room in front of the higher authorities to figure out the issues of the public. The manager listen it very silently and carefully bowed his head towards the files which is given by the boss. The Boss is in a good mood by pointing the finger and giving the orders in a very polite way and instructing the manager to adjoin another colleague to his team for the smoothly execution of the project issue . The manager follow the instructions which the boss has giving to the manager. The boss give the one day to complete the task and to realize the better performance of the manager will may be take to the promotion and big bonus. So the manager is much progressive than its normal situation and work hard for the given task to complete in the given time and date.