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Name

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ID

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Submitted To

Sir Imran Khan

Subject

Technical report
writing and
presentation skills.

Summer Semester

6th

Date

23/09/2020

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Final term Summer paper

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Q1:-

Zamarud Shah
Mingora Swat
Swat, 2550

September 23, 2020

MD Arsalan
English Newspaper
Peshawar, 2550

Sir,

I am a student of Iqra National University. The purpose of this letter is on opening of educational institutions in wake of covid-19 which has advantages and disadvantages. Children attend classrooms and they will sit with each other having no social distance carries a risk of harm to students their family and the adults who work with them. The novel corona virus that cause covid-19 can spread through the enclosed halls and class room of school buildings and not even a single student will follow the rules. But prolonged reliance on virtual learning along may disrupt a child education and social development and can have serious longer term economic repercussions.

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In an attempt to minimize damage individual schools should implement a variety of different plans and should follow the rules of having mask and sanitized gate and will maintain the required space from each other. otherwise its dangerous to reopen the institutes because it will be spread again as it was before.

Sincerely,

XYZ

Q23.

Storage devices for tidal power plant "

- ① Tidal power plant are turbines which are constructed at the coastal coastline of oceans and seas where the kinetic energy of naturally occurrence high water high tides are utilized in rotating the shafts of generator and produces electrical energy from mechanical energy.
- ② In the research of by Discreto, Newyark, 1976, the research was done on tidal power plants and its benefit in future for pakistan. The concept was accepted everywhere in the world and some of the countries have made such power plant using this project to the future studies and being used as an update in tidal power plant.
- ③ The storage system will act like a storing unit. The strong water tides produced at oceans are at an average of about 10 hrs per day. As when the tidal are produced the generator's will generate electricity and when there is

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no tides the storage system will provide smooth flow of electricity to the village. I want to study because this is ~~smooth~~ something to be studied and to be worked on it as soon as possible.

- ① The studies will be carried out with the help of research paper and projects already done by ~~McMillan~~ MacMillan in his book "The electric wishing well" 1990 on dams and the grids where the generated energy is stored and deployed to the houses and factories for daily life use. These concepts and theories will be helpful in this.

Reference - Macmillan (1990) The electric wishing well The solution of electric crisis.

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Q48-

Ans:- To avoid plagiarism while doing my assignment is the following steps

① Cite my source :-

When alluding to an idea or wording that not my own, add a citation in my writing that identifies the the full of source, the date was published or any other citation element that required by the style guide.

② Include Quotations :-

If I insert a source words in my writing, verbatim, one of the most simple yet obvious way to avoid plagiarism is by using quotation marks around the text to denote that the words are not my own.

③ Paraphrase :-

Paraphrase is the rewriting a source ideas or information into your own words without changing its meaning. But be carefull ~~ph~~ ~~ph~~ paraphrasing can slip into plagiarism if done incorrectly.

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④ present own idea :-

Instead of parroting the source's ideas or words, explore what to say about it I can contribute in writing that entirely my own.

⑤ Using a para plagiarism checker :-

While conducting a research on a topic same phrases or sentences might stick so well that will be included in assignment without a citation. When there is doubt, I use an online plagiarism checking tool which help me to catch these issues before submitting my work.

Q5:-

Ans:- While going to make a effective presentation in a seminar. I prepare myself according to the following steps.

(1) Focus on my Audience :-

As to prepare the presentation, I always in my mind that what the audience needs and want to know. And also remain focused to my audience while delivering my presentation.

② Show passion and our connection :-

The most important thing is to connect with audience, the best way to do that is to let the passion for the subject shine through.

③ Keep it simple :-

The presentation which I am preparing should be according to the audience and should be prepared in simple words to make it simple that every one can understand and not be bored from listening to it.

④ Start Strongly :-

The beginning of a presentation is crucial need to grab audience attention and hold it. They will give few minutes grace in which to entertain them and not letting them to be bored.

⑤ Smile and eye contact with Audience :-

While giving presentation smile and eye contact with audience helps to connect with them and with a subject and it will help to feel less nervous.

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① Preparation :-

Many factors affect the design of presentation which are the following.

(i) Objective :-

Bear in mind what to achieve and what your audience want to take away with them.

(ii) Audience :-

How much will your audience already know about your topic.
• How can I link new material

(iii) Venue :-

How might the ~~more~~ some arrangement affect my relationship with the audience

⑦ Choosing main points that define my presentation.

⑧ Choosing supporting information

⑨ Establishing linking statement

⑩ Developing an opening.

⑪ Developing a conclusion.

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Q38

Ans & Essay:-

The Peshawar BRT project is a major undertaking just in the development of the physical infrastructure of the city but as a catalyst for urban regeneration and growth. This project lead to ~~gen~~ greater economic activity and prosperity as well as providing the people who live, work and visit the city a world class transport service.

Bus Rapid Transit is a high quality high capacity transport system, which provides, fast, efficient, reliable and comfortable mode of transport for the travelers. In a BRT system the buses travel in a dedicated corridor and avoid the congestion on the road. BRT also provides improve waiting facilities and supporting infrastructure for passenger such as e-ticketing and real time information about bus schedules.

The BRT will run from Chankiani to Parkhano Market and a total distance is 26 km with 31 stations. The existing infrastructure will be improved with footpaths, bicycles lane and provision at the stations for bicycles stands to make the journey easy for ~~com~~

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people. Each and station is half a km reach making it convenient for users of the system.

Around 450 buses with capacity of upto 95 passenger will be operated on the BRT system and BRT buses will run all day with extra buses at peak times. The starting time is 06:00 am to 10:00 pm.