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| Department | (AHS) DT,RAD & DPT |
| Subject | English-II |
| Marks | 30 |
| Semester | -II |
| Mid Term Assignment | Spring 2020 |
| Instructor | Hajra Iqbal |

Fill below blocks.

| | |
|---------------------------|--------------------|
| Student Full Name | Amdad ullah |
| Student Father Name | Fateh gul |
| University ID Card Number | 16104 |

Instructions: Your time starts once you log in. You have only 48 hours to complete and submit your paper on the portal. After 48 hours your time would be automatically expired. Download this paper and save it with your full name and subject. Attempt all the answers on the same page and keep in your mind to click the **SAVE** after every 10 minutes. When you are done with paper, go through it and submit your final copy with your name and id on SIC portal.

Note: i. Attempt all three questions. All questions carry equal marks. Be careful about spellings, sentence structure and punctuation marks.

1. Make a report on Sports Week Closing Ceremony at your University. (300-350 words)

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|--------------------|------------------------------|
| | |
| Name of reporter | Amdad ullah |
| Organization | INU |
| Day time | 6:30 |
| Date | 23/4/2020 |
| Activity headlines | Sports weak closing ceremony |

An amazing week of sports 2020 at iqra national University come to and end with closing ceremony taking place in all the section A Time filled with good positive energy and sports manship. It was a good activity for a student to be strong and physicaly active. Chif gust of the day was the PM Imran khan and chancellor of the university.the chairmen of Alid health science read the annual report discribing the achievement of the university in accdimic and sports. All of the spotsMan wer sitting on the Left side of the additorum and the other students at the back in good disaplen.the chif gust appreciate all the activity and say to continue such activity which is beneficial for the student physical awerness .the chancellor of the university appreciate all the AHS teacher for arranging such a big sports week and say that the student must particat in game to show their talent and come forward in the life.forthier more the chief guest PM Imran khan and the chancellor of the University distribute the prize among the student the winner and also appreciate those who participate in the sports week ceremony.the chief guest and the chancellor say that iqra national University is the one which provides better requirements for better education.

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2 .Write a letter to the Health Department regarding the present outbreak of COVID-19, briefing about the present condition of your area, the response of the people and the preventive facilities at hand. (300 words).

Date.23/4/2020

Respected health Department

I need to provide information about COVID.19 in our area .up to date there is 299 people are diagnosed from COVID.19 in which 10 people are died from this COVID.19.

People did need proper follow up on this viral disease to protect their selves with the help of your department. On date 13 March 2020 when first case has been reported in our area no dubet at that moment your efforts are highly appreciated at over all level and timely taken required steps did stops that novel panadomic viral disease to be spread in the society .but it is also neccassory in your knowledge that some illiterate and typically thinking people are not going Take this novel COVID.19 serious and they are not going to follow the protective step as this is a joke for them which is more dangerous for our society .if proper Care is not done may harm our society More repidly as China and other affected country.we highly need your support to aware that people for the protection of our society.

Once again your efforts are highly appreciated by local people and efftected families as well after feed back of people from the affected local area. After getting feed back from local people and medical faculty people of the affected area and none affected area as well required proper awerness regarding the novel COVID.19 to protect their selves.in this matter you better known how to guide local people with the help of social media as tele communication as your words and guidance are more powerful to be followed .

Hopefully this letter will be considered as a feed back from our area and help full to make more protective steps to fight against novel COVID-19 .

Regards.Amdad ullah

Date.23/4/2020

3. Describe a picture in your own words and suggest a title. (300 words)



Titel. Interview for job

In this picture there is two man . The one man is officer who are taking interview from the condidate. The officer are sitting on his chair while the condidate who are short lest for interview are stand in front of the table. The officer asking some questions from the condidate which is

related to his working .. so interview is a conversation with a purpose .it involves the selector and the condidate . The selector are sitting in his chair while the condidate are stand in front of the selector. No debet ,caliber and suitability of the condidate are very important ,but equally important is an interview. Interview is a really face to face situation. Just like seen in the above picture. A complete knowledge and puls point of condidates are of Paramount impartance. A condidates must reveal his very Best and most accurate aspect. A condidates , while being interviewed must (a) not lose tempor (b) be polite (c) not be arrogant. The officer must tell interviewing About his qualifications , experience,and other particular in a lucid. Concise.confident and precise manner. The way a condidates present him .if goes a long way to impress the interviewer. It must be remembered that " being good at interview is a skill , which is quite separate From a work skill. Be prepared and be positive about yourself. The condidate well be interviewed by a board who will have before them a record of his career. He will be asked questions on matter of general interest.the object of the interviewe is to access the the personal suitability of the condidate for the services or service for which he has applied by a board of competent and unbaised observer.The test is intended to judge the mental caliber of a condidates. Some of the qulity to be judged of the above picture boy is to judge mental alertness.critical power of assemilation.clear and logical exposition . So a successful interview mens a bright career. . So In the above picture the selector are asking questions related to his qualifications . And experience and the selector Also judge the condidate behavior.mentalness. way of speaking. While the condidate should want to give Best Answers of his every quastion to achieve this job ..the condidate has take his documents in. His hand . which is necessary for interview because the selector see his experience. So in this picture there is a. Slector and condidate which are sitting face to face and the slector asked questions while the condidate give answers.

The end .

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