

**INU Peshawar****Date 20<sup>th</sup> April 2020**

Department	(AHS) <b>RAD-II</b>
Subject	English-II
Marks	30
Semester	-II
Mid Term Assignment	Spring 2020
<b>Instructor</b>	<b>Hajra Iqbal</b>

**Fill below blocks.**

Student Full Name	<b>Hoorain khan</b>
Student Father Name	<b>Muhammad Arshad khan</b>
University ID Card Number	<b>16018</b>

**Instructions:** Your time starts once you log in. You have only 48 hours to complete and submit your paper on the portal. After 48 hours your time would be automatically expired. Download this paper and save it with your full name and subject. Attempt all the answers on the same page and keep in your mind to click the **SAVE** after every 10 minutes. When you are done with paper, go through it and submit your final copy with your name and id on SIC portal.

**Note:** i. **Attempt all three questions. All questions carry equal marks. Be careful about spellings, sentence structure and punctuation marks.**

**1. Make a report on Sports Week Closing Ceremony at your University. (300-350 words)**

Name of the reporter	Hoorain khan
Organization /institution	Iqra National University Peshawar
Activity headline	<b>Sports week closing ceremony</b>
Date of event	22 April, 2020
Place of event	Main hall
In the Iqra national University, the sports week ended yesterday. Many departments took part in the event. Different games have been played in the ground like badminton, football cricket, table tennis. This closing ceremony of the event was as amazing as the opening ceremony. There were interdepartments competition in all levels.	

Teams come out the ground, holding the INU flags with them and singing national anthem of Pakistan. The voice chancellor of the INU including Head of Departments is present at the ceremony. The students of all departments are participated in the closing ceremony along with their respective staff. They supported their teams very well during the sports week.

The voice chancellor distributed prizes and other things among the players and winners.

In the end, the voice chancellor delivered an amazing speech, encouraged the students and staff, and of course appreciated the efforts of the staff, organizers and students who participated in sports.

**2. Write a letter to the Health Department regarding the present outbreak of COVID-19, briefing about the present condition of your area, the response of the people and the preventive facilities at hand. ( 300 words)**

Swabi

23 April, 2020

Hayatabad, Peshawar

Dear Sir

Subject : Informing health department regarding the present condition of our area due to the outbreak COVID-19

I am a regular student of Radiology department in Iqra National University Peshawar. But as you know all the universities, schools and colleges have been closed due to the dangerous pandemic cold virus disease COVID-19. So, I hereby want to inform the health department about the miserable condition of the people of our area (Swabi).

Sir, I am writing you concerning a recent outbreak of COVID-19 in our area affecting 3 people in past 24 hours, while samples have been collected from 15 more people who just returned from other countries and their result awaited. Current all the people related to efectees are quarantined in their homes and nearby areas are sealed, while positive cases have been shifted to hospitals.

Our area is at high risk because most of the people here has came from other countries.

Their is only one quarantined center and no others facilities of isolation. The market are partially closed, while many shops are open, some shops get open on the customers demand.

Apart of this Sir, prevention is better than cure. My area's people are extremely taking care of themselves. They avoid gathering, they keep social diatancey they use sanitizers and washing

hands are such excellent precautions measurement of theirs. And this dangerous pandemic will be controlled very soon. But I am requesting you alot masks, gloves and other safety which can prevent them from virus use it in regular life. I hope u will take step for this. We will be thankful of yours.

**Your faithfully:**

Hoorain khan

**3. Describe a picture in your own words and suggest a title. (300 words)**



**Title :**

Office worker And Boss of the Office

There is a picture of an office. Here we can see that two persons are there. One is a boss of the office and the other one is office worker. I can see a table between these two persons. On this table some files and telephone set along with a pen holder is seen. The one is sitting on the chair who is a boss and office worker is standing around the table holding a documents file in their armpit.

On the right side of the boss there is a big drawer on which a globe is present and a painting is hanging on the wall behind them. On the left side there is nothing has been seen in the picture.

Here some discussion among the office worker and boss about the important meeting of some clients.

Office worker is showing the record of these clients.

After checking the record of these clients, boss is fully satisfy from this deal, and wants to meet them

very soon for the confirmation of this deal.

Now they discussing about the payment of this deal. And wants to know about the quality of the product and wants a sample for testing.

The boss is sign the contract after his satisfaction and arrange the meeting for deal as soon as possible.