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Dept: Radiology

Section: B

## Paper English

Question:

change the voice.

- i we compelled the enemy to surrender  
the enemy was compelled by us  
to surrender.
- ii we must listened to his words.  
His words must be listened to by  
us.
- iii shall I ever forget those happy days?  
shall those happy days be  
ever forgotten by me?
- iv the first railway was built by George  
Stephenson?  
George Stephenson built the first  
railway
- v the letter has just been posted



The postman / someone has just posted the letters.

Question:

Turn the following into indirect speech?

i. 'This is my horse,' said he and if do not prove it in a minute i will give up my claim.

He told that was his horse and if he did not prove it in a minute he would give up his claim.

ii. 'Halt!' shouted the man to his officers. The officers ordered his men to halt.

iii. The teacher promised, if you will come before school tomorrow, i will explain it.

The teacher promised that if they would come before school the coming day, he would explain it.

iv. 'Dear Bird, she said, stroking its feathers, have you come to comfort me in my sorrow.

she told the bird it had come to comfort her sorrow.

v. 'What a rare article milk is to be sure in London!' said Mr. Squeer with a sigh.

Mr. Squeers exclaimed with sorrow now a rare article milk was in London.



The pleasure & disadvantages of life in a university hostel => Dialogues; -

As we all know, if we have been living in a hostel, the charms, & freedom of hostel life. The importance of hostels at the college or university level.

Dialogues;

Fahad: How are you, Muneeb. Nice to meet you. Have you got your admissions finalized?

Muneeb: Yes. It is final and now I am going to apply for a room in the hostel.

Fahad: Why have you decided to live at hostel?

Muneeb: My house is far away from university & it <sup>takes</sup> ~~takes~~ me three hours to reach university.

Fahad: I think you should not live at a hostel.

Muneeb: Why?

Fahad: You know there are all kinds of boys. Some of them may be too bad to live with.

Muneeb: I couldn't understand your point. Did you mean that they are involved in criminal activities?



Fahad: Yes, in other things too.

Muneeb: What other things?

Fahad: They may be addicted to smoking & drinking. There is a trend of ragging of juniors. So, you will not be able to live decently in such an environment.

Muneeb: Have you ever lived at hostel?

Fahad: No, but I have heard a lot of such things about hostels.

Muneeb: No my friend. You are actually right to an extent. There are bad boys everywhere in university. They are also in class rooms. We can decide where to keep ourselves among those bad boys.

Fahad: But, if you get such type of boys as your room fellows

Muneeb: There is a separate study hall in every hostel. None can disturb you if you are reading in that hall & you have the right to change the room if you are not satisfied with it.

Fahad: How will you manage your foods & clothes washing?

Muneeb: There is a hostel mess. Students are given nice food three times. Every hostel has a laundry, a tailoring shop, a tuck shop, a food shop & fruit shop. You can also buy anything from the main market of hostel areas.

Fahad: But I have heard that there are strict check & balance on the movements of students.

Muneeb: Of course! hostels have their rules & regulations. But actually, they make life at hostel easy and smooth.



Fahad: what do you mean?

Muneeb: There are timetables for entering & leaving the hostels. e.g; you have to return the room before 9:30 pm. You have to eat your lunch or dinner during a specific time. Punctuality and discipline is a good thing I think.

Fahad: Nice! I had only heard bad things about a hostel. Now I can realize that if your house is too far from the campus, the hostel is the best place to live.

Muneeb: That's why I am here to apply for the hostel.

Fahad: Best of luck. I got to go now. It's my class time.

Muneeb: Goodbye.

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The HR Manager

A.B.C

Street # 6 Industrial Zone

Dated : 25<sup>th</sup> Apr, 2020

Dear Mr. Fahad Aman

I'm pleased to be writing to you today regarding my application for the Radiology Technician position advertised in daily newspaper. I believe my qualification & experience make me an ideal candidate for this job.

I have Bachelor's degree in Radiology technician & <sup>years of</sup> 2+ <sup>proven</sup> experience & efficiently managing both patients & staff. I am an extremely organized, calm, & patient professional with excellent ~~technical~~ skills. I have a passion for providing the necessary leadership skills to inspire other staff members to strive to provide above standard level of services.

In my present role as registered Radiology Technician at RMI, I am tasked with evaluating the medical condition of upto 30 patients daily & developing & directing a rotational system to manage the care of patients & otherwise coordinate work force management. During this time I have been recognised as a dedicated, ambitious & reliable person who has the ability to work without supervision.



I believe a relationship with your company would be mutually beneficial, as I am seeking a challenging work environment where I can utilize my skills to the fullest extent. I look forward to hearing from you & would love to explain my skills further during an interview. please find a dedicated account of my work history in the attached resume.

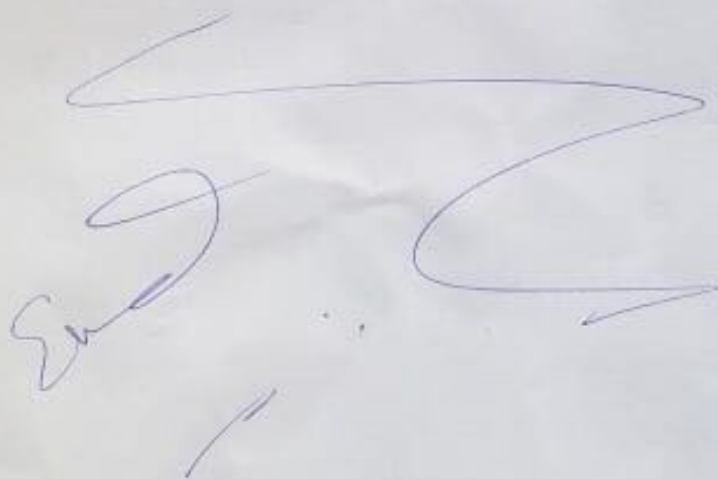
Sincerely,

Muneeb Khan

Moh; Sadi Khel Pkano park Maidan.

Cell no# 0348-5481656.

Email : muneebmk@gmail.com

A large, stylized handwritten signature in blue ink, appearing to read 'Muneeb Khan', is written across the lower half of the page. The signature is fluid and cursive, with a long horizontal stroke at the top.

# Writing a scientific report

A scientific report should conform to the following general arrangement:

**Title**

**Abstract**

**Introduction**

**Materials and Methods**

**Results**

**Discussion**

**References**

The **TITLE** should clearly and briefly indicate what the report is about. The title is never a complete sentence, and articles (a, an, the) are usually omitted. Use maximal capitalisation.

The **ABSTRACT** should be no longer than 200 words and should include the main objectives, findings (i.e. results) and the conclusions. A reader should be able to grasp the full scope and significance of the work reported without having to read the entire report.

The **INTRODUCTION** discusses the theoretical background to the investigation and places the present work in context. Relevant references should be cited and the reader's attention moved from the general to the specific. The aims of the present study should be clearly stated at the end of the introduction.

The **MATERIALS AND METHODS** section should include all information required for an exact repetition of the work performed. Since you are reporting on work already done, it is customary to use the **PAST PASSIVE** tense. Compare the following:

**PAST ACTIVE:** We performed the experiment over three weeks.

**PAST PASSIVE:** The experiment was performed over three weeks.

The **methods** should not be written as instructions to the reader, nor presented as an itemised list. Subheadings may be appropriate. For work conducted in class, a reference to the appropriate practical manual may be enough in this section.

The **RESULTS** consist of data and some comment which draws attention to the most significant aspects of the results. The data are usually presented in tables or graphs, but do not present the data in more than one format. Any comment on the results should be quantitative, not just qualitative; that is, any comments should be backed up with data.