**Class :BS HND Semester:2nd Section: B Paper: English II**

**Mid Term Assignment Total Marks:30**

**Name:Raina Gul**

**ID:16006**

**QUESTION.1** Change the voice (Turn the Active sentences into Passive Voice and the Passive sentences into Active voice) (05)

1. Nothing will be gained by hurry.

Ans:  You will gain nothing by hurry.

1. Somebody has put out the light.

 Ans:The lights have been put out by somebody.

1. They laughed at his warnings and objected to all his proposal. Ans:They were laughing at his warnings and objecting to all his proposals.
2. You cannot pump the ocean dry.

Ans:The ocean cannot be pumped dry by you.

1. The streets were thronged with spectators.

Ans:Spectators thronged the streets.

**QUESTION.2** Turn the following into Indirect Speech. (05)

1. ‘Do you suppose you know better than your own father?’ jeered his angry mother .

(Ans:)His angry mother jeered and asked whether he supposed that he knew better than his father.

2. The dwarf said to her,” promise me that when you are queen you will give me your first born child.

(Ans.:)Tha dwarf asked her to promise him that when she was queen she should give him her first born child.

3. The young sparrow said, ‘Mother, what is that queer object?"

 (Ans:)The young sparrow asked its mother what the queer object was.

4. He said, ‘ Daughter, take my golden jug, and fetch me some water from the well.”

(Ans:)He ordered/asked his daughter to take his golden jug and to fetch him some water from the wall.

5. He said, ‘ My God! I am ruined.’

(Ans) He exclaimed sadly that he was ruined.

**QUESTION.3** Write a dialogue on a situation related to the Corona Virus (COVID-19) (25-30 Sentences long) (06)

Sara: Assalam-o-Alikum Sana!.

Sana: Walaikum-Assalam Sara! .

Sara:How are you?Sana. After along time we are meeting.

Sana: yeah i am fine. How about you?

Sara :yeah i am fine. Have you see the critical situation created due to outbreak of Corona virus.

Sana:Obviously, it is spreading rapidly.

Sara:China, Italy and USA are severely affected with this.

Sana:Other than these, 184 countries are also partially affected.

Sara:The numbers are increasing day by day, a proper medicine must be implemented immediately to control this situation.

Sana:That's true .but for now. What should we do to avoid catching Coronavirus

Sara:To prevent COVID\_19 it is safest to avoid physical contact when greeting.

Sana:How should i greet another person to Avoid COVID\_19.

Sara: safe greeting include a wave,a nod, or a bow.

Sana:Should I avoid shaking hand because of the Coronavirus.

Sara:yes respiratory virus can be passed by shaking hands and touching your eyes, nose, and mouth.

Sana: How should I wash fruit and vegetables in the time of Coronavirus.

Sara: Before handing them wash your hands with soap or water.

Sana: Did you mean wash them the same way you would in usual.

Sara: yes wash fruits and vegetables thoroughly with clean and fresh water especially if you eat them raw.

Sana: How can I grocery shop safely in the time of COVID\_19.

Sara: When grocery shopping keep at least 1\_meter distance from other and avoid touching Your eyes, nose, and mouth.

Sana:Is there any cause of Coronavirus transmitted from food or food packing.

Sara: No currently there is no confirmed cause but if possible sanitize the handles of shopping trolleys and baskets.

Sana: Can COVID\_19 be spread through coins and banknotes.

Sara: Currently no evidence to conform but regularly wash hands after frequently touched object including coins and banknotes.

Sana: Thanks for sharing such a precious Information.

Sara: You welcome protect yourself and others form getting sick.

Sana: yes off course we should wear mask and wash our hands after

 . Coughing or sneezing.

. Before eating.

. After toilet use.

. When hands are visibly dirty.

. After handing animals and animal waste.

Sara: Okay Allah hafiz.

Sana: Allah hafiz May Allah keep us all safe from COVID\_19. (Ameen)

**QUESTION.4**  Write a job application letter for the post of Nutritionist, advertised in a daily Newspaper, stating age, education, experience, qualification, etc. (06)

 APPLICATION FOR THE POST OF "DENTAL TECHNITION "

 To,

 The Managing Director

 HR Manager. DHQ Hospital

 Dera Ismail Khan.

 Date 19 / 04 / 2020

Dear, Mam Samina Batool.

 I am pleased to be writing to you today .regarding my application for the post of "Dental Technition" .Advertised in "Daily News paper". I believe my qualification and experience make me an ideal candidate for this job I have bachelor in dental technology and 8+ years of proven experience effectively and efficiently managing both patients and staff. I am an extremely organised, calm, and patient professional with excellent healthcare skills. I have a passion for providing quality care to patients, and the necessary leadership skills to inspire other staff members to strive to provide above standard levels of service.

I believe a relationship with your company would be mutually beneficial, as I am seeking a challenging work environment where I can utilise my skills to the fullest extent. I look forward to hearing from you and would love to explain my skills further during an interview. Please find a detailed account of my work history in the attached resume.

Sincerely,

Name Raina Gul

Address chashma colony rammak dikhan

T: Phone number 0341 9414541

E: email address rainagul@gmail.com

**QUESTION.5**  Write a formal report on any topic of your choice.

**(Note**: Do not attempt this question. You will be awarded marks for

it on the basis of your “Report Writhing Assignment”) (08)